



Children & Young People's Strategic Partnership

**CHILDREN'S SERVICES PLANNING
MINUTES OF BUSHMILLS LOCALITY GROUP**

**WEDNESDAY 25th JUNE 2014 AT 3.30PM
BUSHMILLS COMMUNITY HOUSE**

Attending:	Derwyn Brewster	<i>BREF</i>
	Gemma Lutton	<i>CYPSP (Minute Taker)</i>
	Louise Scullion	<i>Moyle District Council</i>
	Selena Ramsey	<i>CYPSP</i>
Apologies:	Karin Eyben	<i>CFNI</i>
	Lorraine Connor	<i>PSNI</i>
	Philip Smith	<i>Dunluce School</i>
	Tommy Dallas	<i>NEELB</i>

WELCOME AND INTRODUCTIONS

Derwyn welcomed everyone to the meeting today and apologies were noted.

MINUTES OF PREVIOUS MEETING

One amendment was given and the minutes were agreed as being a true and accurate recording of the meeting held on Wednesday 30th April 2014.

MATTERS ARISING

The Den Open Day

A date has been set for an Open Day for The Den and this will take place on Friday 19th September at 3.00pm. It was noted Derwyn will update Joy with this scheduled date. A few arrangements were discussed for the Open Day and it was agreed Selena will book a photographer and identify if consent forms need updated for photos being taken.

ACTION: Derwyn & Selena

GROUP STRUCTURE

Derwyn informed the group of the process to change the group from a limited company to a constituted group. Derwyn noted the existing bank account needs closed and another account opened. For this to be possible Derwyn noted he needs Philip (Vice Chair), Sharon (Treasurer) and himself as Chair to go to the bank together. Derwyn agreed to speak with Philip and Sharon to arrange this as soon as possible.

ACTION: Derwyn

UPDATE – THE DEN / JUNIOR DEN YOUTH WORKERS

Derwyn noted that Joy has produced a report and this was circulated to the locality group. An issue was identified at The Den regarding the entrance fee of 20p. Some young people are refusing to pay this entrance fee as they do not stay for the full session.

It was agreed young people will not be allowed into The Den unless this entrance fee is paid in full.

The Junior Den was discussed and Derwyn noted it is running with volunteers as a youth worker has left. A youth worker position for 3 hours 1 day a week is to be advertised.

A venue was also discussed for the Junior Den. Derwyn has contacted the School but there are after School clubs running from 6.30pm-9.30pm and 6pm – 9pm. There are also other issues with using School premises with storage of equipment and costs associated with paying a caretaker. It was agreed a community centre has better facilities that would best suit the requirements needed to run the Junior Den.

Derwyn to feedback to Selena any progress and arrangements made.

ACTION: Derwyn

FEEDBACK – YOUNG PEOPLES FESTIVAL AND UPDATE ON THE EDUCATION PROJECT

Young People's Festival

The Bushmills Young People's Festival took place on Saturday 14th June 2014. Selena give information on the structure at this event and explained information stands were there showcasing what services were available and a variety of performances took place from young people.

The festival was a huge success. The layout of the room worked well and the performances given were excellent. The event was very well attended and it was thought as performances were given from young people this attracted a lot of parents etc. to come along.

Education Project

The Bushmills Young People's Education Charter was launched at the festival. A large poster of the charter was produced for the event and signed by everyone on the day.

SUMMER SCHEME PLANS

The position for a youth worker was advertised and extended and 1 person has been successful and appointed. Derwyn noted all papers relating to this have been signed and sent back.

A rough plan has been drawn up for the summer scheme. Volunteers will be recruited if necessary when a schedule is finalised.

UPDATE – HORRIBLE HISTORIES

Derwyn noted a good performance was given. Funding for £5000 was set aside for this programme and has been spent. The DVD production is still to take place and there will be a small cost associated with this for the purchase of a camcorder. It was agreed Derwyn will look at finance for this and Selena noted the NICHI small grants are now open.

ACTION: Derwyn

UPDATE – FINANCES

Selena queried if all money has been received for 2013/14. If not it was noted this would need followed up. All requests for 2014/15 are to be sent as soon as possible.

ANY OTHER BUSINESS

Nothing noted.

DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 24th September 2014 at 3.30pm in Bushmills Community House.