

**CHILDREN'S SERVICES PLANNING
MINUTES OF BALLYCLARE & RURAL NEWTOWNABBEY**

**THURSDAY 17th APRIL 2014 AT 2.00PM
BALLYCLARE COMMUNITY CONCERNS**

Attending:	Selena Ramsey	<i>CYPSP</i>
	Pamela Davis	<i>NHSCT</i>
	Adelyn Carr	<i>Ballyclare Family Focus</i>
	Naomi Todd	<i>Ballyclare Family Focus</i>
	Anna Grindle	<i>CYPSP</i>
	Liz Brown	<i>NICMA</i>
	Janine Gaston	<i>SACN</i>
Apologies:	Iris Lennox	<i>NHSCT Health Visiting</i>

WELCOME AND INTRODUCTIONS

Adelyn welcomed everyone to the meeting today.

MINUTES OF PREVIOUS MEETING

The minutes were agreed as being a true and accurate recording of the meeting held on **Thursday 17th April 2014**.

MATTERS ARISING

Stakeholder Event

Janine noted that this was a great day, the speakers and the role play were very useful.

ENGAGEMENT

Anna noted that she will initiate some planned engagement with Children and Young People. Adelyn suggested parenting courses for children and young people and also for parents with teenagers.

Anna agreed to draft a questionnaire on needs of parents and sent to the group for comments. Once all comments have been received from the group by the deadline, Anna confirmed that she will develop the questionnaire onto Survey Monkey and circulate.

ACTION: Anna / Group

FEEDBACK – FUN & FACTS

Selena circulated pictures of the Fun and Facts day. The group agreed it was a good day. A copy of the 'What's Happening in Ballyclare' Newsletter which was developed and distributed at the Fun and Facts Day was given to all within The Grange. Adelyn requested additional copies which she will be distributing. Selena agreed to forward copies to Adelyn.

ACTION: Selena

ACTION PLAN – REVIEW

Naomi agreed to ring around organisation to price rooms. This will then be circulated through Selena to the group.

ACTION: Naomi / Selena

Selena agreed to bring along more information on the EITP Programme to the next meeting.

ACTION: Selena

Selena agreed to contact PAPA to seek their current position.

ACTION: Selena

Selena agreed to contact Phoenix ADHD to query service provision in Ballyclare.

ACTION: Selena

A discussion took place in regard to promoting the Locality Groups. It was agreed that Selena and Gemma would put together a PR Leaflet for the Locality Group including an E Newsletter with a Showcase Section to be available Bi-Monthly.

ACTION: Selena / Gemma

The group discussed future meetings and it was agreed that:

- Member presentations would be provided by Health Visitors / Pamela Davis
- The Meeting scheduled for 19th June 2014 will focus on Mental Health
- Planned discussion on 85% attendance at September meeting.

MEMBER UPDATES

Pamela Davis – NHSCT

Pamela informed that group that all programmes that she discussed at the previous meeting are running well. Pamela informed the group that she is organising a 14 week Health and Happiness Programme for Parents beginning on the 7th May 2014. A Strengthening Families programme is also being organised.

Adelyn Carr – Ballyclare Family Focus

Adelyn noted that they hope to promote the Dizzy Ducklings to engage more parents to become involved.

Liz Brown – NICMA

Liz informed the group that she is still delivering minimum standards training for all Child minders.

Janine Gaston – SACN

Small grants are now open for groups to apply for funding up to £1000.

Stress control courses are happening in Monkstown. World mental health Awareness is May 12th 2014. Men's Health Week is 9th June and Janine and Sarah Best will work in partnership re this.

A Training Directory is currently being produced and will be circulated when finalised.

DATE AND TIME OF NEXT MEETING

It was agreed that the next meeting would take place on **Thursday 19th June 2014 at 2.00pm in Ballyclare Community Concerns.**