



Children & Young People's Strategic Partnership

**CHILDREN'S SERVICES PLANNING
MINUTES OF BUSHMILLS LOCALITY GROUP**

**WEDNESDAY 24th SEPTEMBER 2014 AT 3.30PM
BUSHMILLS COMMUNITY HOUSE**

Attending:	Derwyn Brewster	<i>BREF</i>
	Brenda McAteer	<i>NHSCT Early Years</i>
	Gemma Lutton	<i>CYPSP (Minute Taker)</i>
	Tommy Dallas	<i>NEELB</i>
	Philip Smith	<i>Dunluce School</i>
	Kaye Cormack	<i>Phoenix ADHD Project</i>
	Selena Ramsey	<i>CYPSP</i>
Apologies:	Lorraine Connor	<i>PSNI</i>
	Louise Scullion	<i>Moyle District Council</i>

WELCOME AND INTRODUCTIONS

Derwyn welcomed everyone to the meeting today and apologies were noted.

MINUTES OF PREVIOUS MEETING

The minutes were reviewed and agreed as being a true and accurate recording of the meeting held on Wednesday 25th June 2014. It was noted the Den Open Day did not take place as discussed at this previous meeting.

MATTERS ARISING

No matters discussed.

GROUP STRUCTURE

Derwyn informed the group of the process to change the group from a limited company to a constituted group. Derwyn noted the existing bank account needs closed and another account opened. For this to be possible Derwyn noted he needs

Philip (Vice Chair) and himself as Chair to go to the bank together. Tuesday 7th October has been agreed for Derwyn and Philip to meet at Danske bank in Coleraine. Photographic ID and a Utility bill within the past 3 months need brought along. Derwyn agreed to contact the bank to check the opening times and let Philip know the arrangements.

ACTION: Derwyn / Philip

UPDATE – THE DEN / JUNIOR DEN YOUTH WORKERS

Selena informed the group that interviews took place for the Junior Den post. Selena, Derwyn and Jason Jordan (NEELB in an advisory capacity) formed the interview panel. Leanne Arbethy was successful during the interview stage and has been offered the position. Leanne has been volunteering and is keen to commence employment.

Feedback is positive in relation to The Den. The average number of young people attending each night would be 12 young people.

Derwyn noted that Joy has produced a report and this was circulated to everyone present. This report showed the number of young people attending the Den / Junior Den. Numbers were high in the Junior Den which is positive.

Information was given regarding BREF'S new programme of work for local young people. It was noted BREF will be running a programme on a Tuesday and Friday night. Art, cookery and educational classes will take place for the young people. The target group for these programmes will be 8 - 14 years. The kitchen, main hall and committee room are booked for the facilitation of these classes.

Bean bags and computers will be brought into the committee room to make it more of a relaxed space for the young people. Discussions took place regarding the committee room and the storage available. Tommy suggested having sofas in the room to attract the older group. This will start on Tuesday 6th October 2014.

It was suggested for Derwyn to complete an application for funding to help with programme costs. Tommy agreed to send Derwyn this application form.

Discussions took place regarding what the young would like for the Den. The following were suggested as outcomes of this discussion.

- Derwyn is to obtain a TV License for the Den as young people will be watching television.
- A cover for the pool table. Derwyn is to measure and source size of materials needed. Philip agreed to help with covering the pool table when the material is purchased.

- It was suggested to draft a poster and promote the Den in the community. A target was set for 5 projects to run from now until March in the Den and to have an average of 12 young people attending.

ACTION: Derwyn / Tommy

EDUCATION PROJECT

It was noted the Education Project is going strong and developing fast. A number of groups are now established following on from this project. There is now a parent's café, homework club, women's club and adult education classes.

Philip informed the group of a celebration night that took place. Philip also provided information on the Essential Skills training that has been running in Dunluce School. Essential Skills Maths took place with 13 showing up. English Essential Skills will also be launched. Philip asked the group to enquire about the courses if they know of anyone who would be interested.

Seeds 21 have now become a smaller core group to develop the next steps of this education project.

SUMMER SCHEME FEEDBACK

Derwyn noted the summer scheme went well with large numbers of 30-40 young people attending.

A few issues were identified regarding funding from councils and the challenges coming from with the new council changes. Discussions took place and Selena agreed to draft a letter and get Anne's approval.

ACTION: Selena

UPDATE – HORRIBLE HISTORIES

It was noted the DVD production is still to take place. Bob has been out with the young people to progress this. Bob has been contacting the DVD producer to try and get a loan of a camcorder. There may be costs associated with the production with filming, editing etc.

It was noted NRC run media courses and students help to produce a video and complete the editing. This was suggested as an option to complete the Horrible Histories DVD and it would also give students valuable experience.

Various options for funding were giving from the group. Council grants are out for community based projects and CRUN offer funding.

ACTION: Derwyn

UPDATE – FINANCES

Derwyn noted wages are due on Friday and money will need to be drawn down from the Northern Trust. Derwyn agreed to follow this up. It was noted an overdraft may be needed until this money has been drawn down.

ACTION: Derwyn/ Selena

ANY OTHER BUSINESS

Adult Training

Adult training was discussed and Derwyn is to send Tommy details. Tommy agreed to get costs for up to 10 people being trained.

ACTION: Derwyn / Tommy

DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 26th November at 3.30pm in Bushmills Community House.