

**Regional Family Support Hubs Steering Group**  
**19<sup>th</sup> November 2014 9.30am**  
**Lisburn Health Centre**

**Present:**

Gerry Largey BHSCT  
Karen Burns BHSCT  
Karen Otley SEHSCT  
Sheila Smyth SHSCT  
Shirley Ewart-Boyle SCIE

**In attendance:**

Helen Dunn  
Maurice Leeson  
Rachael Adams

**Apologies:**

Ciara McKillop NHSCT  
Pat Armstrong WHSCT  
John Fenton NHSCT  
Dr. Michael Murray SEHSCT

<b>What was Discussed</b>	<b>What was Decided</b>	<b>Who will take the Lead in Moving this Forward</b>
1. Welcome	ML welcomed members to the meeting this was followed by round table introductions. The group reviewed the minutes of the previous meeting and these were approved.	
2. Quarterly Returns	HD shared the draft report of the past 6 months of monitoring. HD talked the group through the report, clarifying discrepancies and providing advice on how to complete the quarterly returns.	

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	<p>Further guidance on this will be issued to Hub Co-ordinators to ensure consistency across the region.</p> <p>There were particular problems with the last section “outcomes of services intervention” as it is difficult to track positive and negative outcomes.</p> <p>The issue of who’s responsibility it is if attendees do not turn up to the services provided was discussed- the provider or the hub. Helen to put together process diagram to be added to handbook.</p>	<p>HD</p> <p>HD to circulate for comments</p>
<p>3. DSC Funding</p>	<p>ML reported that funding is coming in small amounts. Services for which funding has been agreed will most likely get funding. At present this means there will not be complete geographic coverage in Belfast.</p>	
<p>4. EITP Update</p>	<p>ML stated that the Early Intervention Service developed through the PHA has had a succession of consultation events and discussions around what should be included in this service addressing the gaps in service provision. The PHA is keen for open access to the EIS rather than solely through hubs.</p> <p>They would also like to roll out</p>	

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	evidence- based parenting programmes. The CYPSP has suggested using outcomes groups to determine which programmes would be suitable for each area; however they may decide to commission these themselves.	
5. SCIE Review	SE-B talked the group through the attached proposal paper. The review will hopefully be finished by May 2015.	SE-B
6. CES Literature Review	ML reported that CES are doing a Lit review around collaborative working at Early Intervention Level. This will probably have same timescale as SCIE review.	
7. User Feedback	HD told members that she is undertaking a piece of work on user involvement in Newtownabbey. This will involve users who have come through the Hub process. This methodology would then be available for other areas to replicate as required.	HD
8. Communication Strategy	To be discussed at next meeting	HD will circulate a summary
9. Information Sharing Agreements update	To be discussed at next meeting	
10 .Standards baseline returns	To be discussed at next meeting	HD will remind co-ordinators of

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		the necessity to complete these returns
11 Hub Development update	To be discussed at next meeting	
12 Primary Care Hubs/ Emotional Health and Wellbeing Hubs	<p>ML commented that these have been developed in connection with each other. Each Trust discussed where their area is at in this process.</p> <p>HD reported that Sandwell are very keen that the 10 standards for Hubs are used in this process as they felt were appropriate to use as a baseline.</p> <p>The NHSCT plan to adapt them for their EH WB Hubs.</p>	
13 AOB	No other business	
14 Date of next meeting	<p>The date of the next meeting is the 21<sup>st</sup> January 2015 in Lisburn Health Centre at 3pm.</p> <p>KO to check if Video conferencing available</p>	KO