

## MINUTES

### EAST BELFAST LOCALITY PLANNING GROUP MEETING HELD ON THURSDAY 31 JULY 2014 AT 10AM IN EAST BELFAST PARTNERSHIP BOARD, NEWTOWARDS ROAD

#### **PRESENT:**

<b>Name</b>	<b>Organisation:</b>
Maggie Andrews	EBPB (LPG Chair)
Una Casey	CYPSP
Laura Rankin	CYPSP
Liz Greer	Extern
Katherine Wylie	Employers For Childcare
Diane Hill	Employers For Childcare
Gerry Largey	BHSCT
Lorraine Brennan	BHSCT
Ashlea Berryman	Early Years Organisation
Michele Bryans	East Belfast Alternatives
Helen O'Neill	Family Support Website
Yvonne Cowan	BHSCT
Tracey Wilson	Oasis
Megan Millar	East Belfast Mission
Kelly Maxwell	Niacro
Aine Kelly	Save the Children
Karen Purdy	Bloomfield Community Association
Claire Humphrey	Barnardos
Carolyn Stewart	Mencap

#### **APOLOGIES:**

<b>Name</b>	<b>Organisation</b>
Eelco Westerhuis	Home-Start
Mary McManus	East Belfast Independent Advice centre
Linda Armitage	East Belfast Partnership
Zara Monteith	Willowfield Parish Community Association

#### **Welcome and Introductions**

Maggie welcomed everyone to the meeting and a round of introductions took place.

## **Apologies**

Apologies were noted as above

## **Minutes of the Previous Meeting**

Yvonne had sent her apologies for previous meeting but these had not been recorded. Una to amend previous minutes. The remaining minutes were agreed as an accurate recording of the meeting.

## **Matters Arising**

Ann McKeown has been invited to attend the meeting; but she has not yet responded; however Yvonne has liaised with her and received some information about dental health from her. It was felt that it would still be useful for Ann to attend a LPG meeting. Yvonne will invite her to a future meeting.

**Action: Yvonne and Una to meet to discuss the dental statistics Yvonne brought to the meeting- perhaps those interested could form a sub group.**

## **Family Support NI presentation- Helen O'Neill**

Helen outlined the main focuses of [www.family support NI.gov.uk](http://www.family-support-ni.gov.uk). She highlighted that the website provides details of a wide range of services provided by statutory, voluntary and community organisations. There is access to up-to-date information on a range of services available to support families.

**Action: Helen urged all members to ensure that their services were on the Family Support website and that the information was up to date.**

**Action: Family Support NI could be used as a point of contact for public if any members are running events. Also Helen suggested if members find it helpful they could include the Family Support NI link on their organisation's web page.**

## **Early Intervention Transformation Programme**

Gerry and Una explained the core concepts of the EITP with a direct focus on work stream 2, as this will affect the members more directly as

part of the Early Intervention Strategy. The EITP aims to be fully functioning by April 2015.

Gerry emphasised to the group the importance of additionally in the programme, and the importance of avoiding duplication of the services which already exist.

Clare explained that there had already been engagement in the Northern area with two events, in Newtownabbey and Coleraine. She explained that these events enabled those attending to raise any of their initial concerns and issues about the project and enabled questions to be answered. Those who attended were given clarity over what the Early Intervention Service team might look like. The EITP team will be organising a number of stakeholder events to engage with the Locality Planning Groups in the area. Wednesday 24<sup>th</sup> September was agreed as the date to hold this workshop, which would take place instead of the next East Belfast Locality Group meeting.

The workshops being held in September will help to identify any gaps in services within the local area and the skills base which will be needed.

It was made clear that representation at the workshop is important as each person needs to feel like they are participating and have full clarity of attendance. The presence of health visitors was discussed, although they would be more directly involved in tiers 1 and 3, they should be invited along.

### **Action Plan**

Una tabled an updated version of the LPG Action Plan. It was agreed that the new format made the document more appealing. It was highlighted that the introduction was now updated too. Una had added the few photographs that she had received from members and asked if members could send through any photos that they could share.

Maggie made it clear to those at the meeting that member's role in the action plan is to make sure all actions are met. She encouraged members to put themselves forward as a partner to work on specific actions. Maggie suggested that each member do this before the next meeting in September. Subgroups will then meet in relation to the actions. She emphasised that members need to commit to having their name beside an action so responsibilities are clear and defined.

**Action: Each member should identify the key priorities and actions within the action plan that they can work on.**

Gerry noted that the hubs are not a planning body; this would be the key role of the Locality Planning Group. If there is a basic plan in place to be actions, this may change and evolve along the way. Instead the hub is a partner, and the organisations will come under this. The difficulty was raised about other organisations who promote collaborative working e.g. Early Years Network, Emotional Health and Wellbeing Hub etc.

Carolyn highlighted that disability should be highlighted further in the action plan, with reference especially to outcome 2. It was agreed that this could be incorporated into the narrative of the text e.g. ALL children.

**Action: Outcome 2 to be change to include 12-21 age group for children with disabilities.**

**Action: Una asked the members of the group to send any pictures of children and young people in the local area via email so they can be incorporated into the action plan.**

**Action: Una to include statistics page in the Action Plan.**

### **Family Support Hubs Update**

Michelle gave an update on the Family Support Hubs. As previously mentioned, there have been 2 shadow meetings regarding the practical functions of the hubs.

The Outcomes group will decide the area coverage of the hubs and the number of hubs which will exist. Gerry added that the Trust will have no control over these issues.

It was made clear that East Belfast would like 2 hubs, 1 in the interim and then another if required, however this will be decided by the Outcomes Group in the near future and is dependent on funding. Members of the group questioned the role of schools in the process as they are a key link in the community, especially those schools with fully functional facilities which are used by the community. It was agreed that the group should try to get schools as involved as possible in the process, and be pro-active in doing so. In order to do this, it was suggested that there could be an additional event in schools after the

Early Intervention workshop to give information on how to access services, with specific reference to schools.

### **Any other Business**

Lorraine highlighted that there would be a number of training workshops taking place for hub members on neglect and risk management

**Action: Michelle to send out dates of workshops covering issues such as neglect and risk assessment.**

The group will have a presentation from Employers for Childcare at the next meeting.

Karen from Bloomfield Community Association to do a presentation at the next meeting.

Kelly highlighted that CAHMS have a 'gender identity' clinic in Beechcroft.

**Action: Kelly to circulate details.**

### **Dates of Future Meetings**

The next meeting will be held on Wednesday 24<sup>th</sup> September 2014 at 10am Venue to be confirmed.