

**BELFAST OUTCOMES GROUP
MEETING HELD IN
LORAG HQ
ON 6th August 2014 AT 10.00 A.M.**

Name	Organisation	Present	Apology
Ms. Lesley Walker (Chair)	Belfast HSC Trust	✓	
Statutory Sector			
Mr. Tommy Boyle	Belfast HSC Trust	✓	
Ms. Carol Diffin	Belfast HSC Trust	✓	
Mr. Des Marley	NIHE, Belfast Area		✓
Ms. Jill Trotter	BELB		✓
Mr. Séamus Mullen	PHA	✓	
Ms. Elaine Black	Belfast City Council		✓
Ms. Patricia Muldoon	Youth Justice Agency	✓	
Mr. Danny Power	HSCB Belfast Local Commissioning Group		✓
D/I Paula Hilman	PSNI		✓
Community Sector			
Ms. Maggie Andrews	East Belfast Community Rep.		✓
Ms. Tina Gregory	West Belfast Community Rep.	✓	
Ms. Natasha Brennan	South Belfast Community Rep.	✓	
Ms. Maria Morgan	North Belfast Community Rep.	✓	
Voluntary Sector			
Ms. Anne Donnelly	Belfast & Lisburn Women's Aid		✓
Ms. Alison McNulty	Tiny Life	✓	
Ms. Gemma Donnelly	Extern	✓	
Ms. Colette Slevin	Mencap		✓
BME Sector			
Ms. Dawn Thompson	Bryson Children's Services	✓	
Partnership Sector			
Ms. Roisin McCooey	Belfast Childcare Partnership	✓	
Mr. Jackie Redpath	Belfast Strategic Partnership	✓	
Mr. Ben Hanvey	Belfast Strategic Partnership	✓	
In Attendance			
Ms. Anne Hardy	CYPSP Children's Services		✓
Ms. Una Casey	CYPSP	✓	
Mr. Gerry Largey	Belfast HSC Trust – Hub Lead	✓	
Mr. Maurice Leeson	HSCB – CYPSP Link	✓	
Ms. Trisha O'Connor	Minute Taker	✓	
Ms. Helen Dunn	CYPSP		✓
Ms. Amanda McLean	PHA	✓	
Mr. Maurice Meehan	PHA	✓	
Ms. Laura Rankin	CYPSP	✓	

<u>Action by:</u>	<p>1. Apologies</p> <p>Apologies were duly noted, as above and Ms. Walker welcomed all and noted that today's meeting would have a specific business focus as per previous meeting. Introductions were made around the table.</p>
Mr. Leeson	<p>2. Minutes of last meetings and Matters Arising</p> <p>The minutes of 18th June were agreed as an accurate record of the meeting.</p> <p>Mr. Leeson gave an update regarding matters arising:</p> <p><u>Membership</u>: Evaluation has been completed. Questionnaire was sent out with a closing date of end of July and analysis of returns is currently being undertaken. Consideration being given to a round table meeting as suggested by Mr. Redpath. Also feedback from wider panel members re: the process and its outcomes.</p> <p><u>Workstream 2</u>: Mr. Leeson has fed back all issues raised at last meeting to the Project Board who have acknowledged that better communication is required although there is still some difficulty re: this as the programme has not been formally launched as yet. Mr. Leeson informed that Mr. Jason White will be organising a feedback / information consultation for all. Ms. Walker added that a full update re: the whole programme is required for the next meeting.</p> <p><i>Mr. Leeson and Mr. Meehan to prepare Briefing Report re: EITP to be circulated in advance of next meeting for discussion at meeting.</i></p> <p>Ms. Gregory stated that discussion and opportunity for influence is required prior to finalising and the formal launch and Mr. Leeson added that the expectation for a wide discussion has been made clear.</p>
	<p>3. Family Support Hubs - Update</p> <p>Mr. Leeson tabled an options paper and circulated copies. He spoke to this paper with regard to the long-term sustainability of the Hubs and gave a detailed overview of the options outlining the pros and cons of each. He highlighted that the group needs to think both short-term and long-term and to consider what resources and funding are available. He added that there are a number of evaluations currently ongoing, via DSC monitoring framework and SCIE evaluations, which will review and compare the position regionally.</p> <p>Ms. Gregory enquired re: the current position re: implementation of the Hubs across Belfast and Mr. Largey provided same. There are mechanisms in place re: 5 Hubs; 3 (Upper Springfield, Inner East and Shankill) have lead body contracts in place and are taking limited referrals, these will be formally launched in September; 2 (Outer North and South 1) have had 2 successful lead body panel with contracts yet to be issued. All 5 Hubs are different in size, set up and geographically. Mr. Leeson added that there had been a</p>

longer lead in time in Belfast to allow for wide engagement with the community sector.

Ms. Walker asked Mr. Leeson and Mr. Largey for their professional recommendation regarding the proposed options. Mr. Leeson and Mr. Largey both felt that there were only 2 realistic options, Option A or Option B, i.e. continue with current process and create 11 Hubs or change to the original plan of 7 Hubs. They outlined the issues regarding both proposals, e.g. 11 Hubs – funding issues, engagement issues for statutory agencies, issues re: service/support of Hubs; 7 Hubs – issues re: volumes of work/referrals, support issues, coverage issues.

Mr. Leeson highlighted the Department's concern re: safeguarding issues and advised that the SCIE evaluation process will assess levels of risk and look at any safeguarding issues. Mr. Largey reiterated that the Hubs are unfunded initiatives with seed funding to draw together existing services to deliver better outcomes for children, young people and families. Considerable discussion ensued re: the issues outlined above and community buy-in.

Mr. Redpath stressed that there are actually 2 separate issues which need to be discussed independently, i.e. 1. Money/funding and 2. Servicing of the Hubs and suggested that it should be the remit of the lead bodies to service the Hubs and not the statutory agencies. Ms. Walker noted that there is currently no additional money in the pot other than the initial funding for 7 Hubs although representations for further funding have been made. If agreement is made to continue with 11 Hubs then money must be taken from current resources. This would mean a reduction of £150k of services, i.e. the funding of direct support services commissioned by the Outcomes Group. Mr. Largey stated there would be no issues in-year as there would be a phased start re: implementation but there would be issues for 2015/16.

Discussion followed on the subject of Primary Care Hubs (Mental Health). These have been set up by Adult Mental Services with buy in from LCG and central funding regionally, to facilitate referrals to relevant organisations/providers. They are based geographically in North, South, East and West Belfast and aimed at Tier 2 level clients. It is a similar process to the Family Support Hubs and there are clear linkages between the 2 processes. The FSH Coordinators will require to be well linked in with the Primary Care Hubs Coordinators. For further linkage, Mr. Leeson will become a member of their Regional Steering Group and they will appoint a rep. to join our Regional Steering Group over the next 18 months, discussions will be held regarding the joining up of the two services. Following on from this, Mr. Mullen gave a detailed outline of the Primary Care Hubs including the pilot service, background, progress, implementation and services available and the differences to the Family Support Hub Model. Mr. Mullen will be meeting with Primary Care Hub reps on 20th August and welcomed other members to be in attendance also. This item was parked for future discussion.

The Chair asked members to decide on which option Outcomes Group should take. All present agreed on Option B to develop current process and continue with the roll out of 11 Hubs with the commensurate funding implications.

	<p>Ms. Diffin flagged up that from statutory point of view, there will be some issues re: servicing, in particular with regard to Health Visiting Services.</p>
<p>Ms. O'Connor</p> <p>Mr. Leeson / Ms. Casey</p>	<p>4. Outcomes Group Priorities and Action Plan</p> <p>Ms. Casey tabled 2 papers for discussion and circulated to the group. She spoke to the underpinning actions and priority areas and progress made. She asked that a sub-group is set up to work through the paper and unpick the achievements and actions. Ms. Walker added that the focus needs to remain on focussed, achievable, measurable outcomes as all agreed the previous plan was too ambitious.</p> <p>Mr. Boyle noted that the commissioning process, in respect of timescales, is very tight. Mr. Largey tabled 2 documents at this stage which were 2 different proposals re: the commissioning process and timeframe, Option A or Option B. He spoke to and outlined each option to the group. Ms. Walker stated that Option A will not fit with the action plan consultation. It was agreed to reject Option A and opt for Option B, although Ms. Casey felt that this may not allow for the 12 week consultation period.</p> <p>Mr. Boyle stated that significantly less money is available this year and that agencies should consider putting money into the 'commissioning pot'. Ms. Gregory stated that there had been a lot of learning from process last year and felt that the group would need to be real re: priorities this year. She indicated that a quick response will be required re: priorities, gap and populating the action plan and she hoped to discuss same at the Locality Planning Group this afternoon.</p> <p>Ms. Walker specified that both the commissioning process and the action plan should be completed at the same time and linked up. Detailed conversation ensued re: consultation process and need for urgent clarification re: timescales. It was agreed to convene a short-life working group in order to develop the Belfast Outcomes Group Action Plan, decide priorities within the plan to commission against and to work up mechanics of commissioning process. The following members were nominated: Ms. Morgan, Ms. Casey, Ms. Brennan, Ms. Gregory, Mr. Redpath, Ms. Thompson, Mr. Boyle, BELB Rep.</p> <p>Meeting arranged for Monday 11th August, 10.00 a.m., Maureen Sheehan Centre. Ms. O'Connor to forward details to Mr. Boyle, Mr. Redpath and Ms. Trotter.</p> <p>Mr. Leeson / Ms. Casey will clarify urgently the need for full 12 week consultation on the plan, due to the consultation that has already occurred re: the CYPSP plan and email the group.</p>
	<p>5. Workstream 2 – Early Intervention Workers Update</p> <p>The draft minutes of the extraordinary meeting on 9th July 2014 were circulated. Ms. Thompson chaired the meeting and Ms. Walker thanked participants for their commitment. Ms. Thompson gave a brief summary of the meeting and Ms. McLean spoke to the minutes and gave a detailed overview re: proposed recommendations outlined in the minutes.</p>

<p>Maurice Meehan</p>	<p>It was suggested that 4 workshops are held across Belfast, i.e. North, South, East and West, to engage with stakeholders; statutory, voluntary and community partners; Locality Planning Groups etc. to shape the Early Intervention Services in the context of local needs, deficits, gaps and priorities. These Early Intervention Services may be linked to 1 or more Family Support Hubs and linked to the 4 Locality Planning Groups. The group propose to set up 4 EIS services with £100-£120k funding per year, Mr. Largey noted that some Regional services such as Family Group Conferencing could link in to these also.</p> <p>There was some discussion re: the proposed 4 services and the issues of having 4 potentially different models. Mr. Meehan agreed with the proposal of the workshops for engagement and discussion and highlighted the necessity of engagement with the Hub process. Further conversation followed re: community engagement, interfaces etc. and it was agreed this proposal should be discussed at Locality Planning Groups in order to seek clarity and to shape formal proposal.</p> <p>Following agreement, commissioning process can be started for service which can be cross-Belfast services or local area-based services. Mr. Meehan advised that the PHA and Department will work closely with Outcomes Group, including Family Support Hub Leads, to ensure locally sensitive specification and also to ensure process is started ideally as fast as possible. He informed that it will be an open bid meaning that one organisation could bid for all services but also that smaller organisations could bid for individual services.</p> <p><i>Maurice Meehan to work up proposals over the next few weeks. These will be brought to Locality Planning Groups for consultation and agreement, brought back to Outcomes Group for endorsement and will then be fed into the Regional proposal.</i></p>
<p>Ms. Hardy</p>	<p>6. Locality Planning Groups</p> <p>Ms. Casey circulated the Briefing Paper and gave a detailed update to members. She suggested that the LPG's may require funding for further engagement. South Belfast are holding a Family Fun Day with a Marquee providing information re: Family Support Services in Ormeau Park and some other events and activities and asked members to identify any funding / small grants available through partners.</p> <p>She advised that she will be completing CEOP Internet Safety training along with Eelco Westerhuis. They will use this training to inform Locality Planning group members who will then be able to inform families.</p> <p>She fedback that there have been new members at each meeting and they are currently reaching out to BME sector. One main issue they have is lack of attendance of education reps at the meetings, i.e. EWO's, Youth Workers. Ms. Hardy previously agreed to formally write to agencies again formalising the need for engagement.</p> <p><i>Ms. Walker to liaise with Ms. Hardy re: formalising local</i></p>

<p>Ms. Casey</p>	<p>engagement/membership at Locality Planning Groups and at Outcomes Group.</p> <p>Ms. Casey to work up proposal for funding and liaise with Ms. Walker re: same. To be discussed at future meeting.</p> <p>Ms. Casey disseminated the draft East Belfast Locality Planning Group Action Plan and asked that any comments are forwarded to herself, Una.Casey@hscni.net.</p>
	<p>7. AOB</p> <p><u>Parenting Programmes - Workstream 2</u> – Mr. Meehan gave a background to the Trust/PHA work re: commissioning parenting programmes with investment having been secured against posts to support Trusts regionally to develop parenting signature projects. He advised that EITP have recently brought in the parenting programmes with £2million funding via DSC and procured these on a Regional process. There is now an opportunity to locate a number of posts, hopefully 5, in Trusts to develop expertise in Parenting Programmes and to improve methodology, level of research, level of service and contribute to ongoing discussions. Ms. Walker emphasised the need for discussions in-Trust and linkages to be made with Outcomes as the posts will be located in Trusts' Community Development Teams. Ms. Gregory highlighted the tremendous amount of work already being done regionally re: Parenting Programmes, with bi-monthly meetings taking place and a review underway. Mr. Meehan hopes this new programme will be beneficial to all parties concerned, i.e. Outcomes Group, EITP, DSC etc.</p> <p><u>Lead Bodies:</u> Mr. Largey informed that 2 new lead bodies have been appointed: LORAG for South 1 Family Support Hub and Ligoniel Improvement Association for Outer North Family Support Hub.</p>
	<p>Dates of Future Meetings</p> <p>Please note the following dates have been agreed:</p> <ul style="list-style-type: none"> • Wednesday 10 September 2014 at 10.00 am, Conference Room, 1st Floor, Shankill Centre • Wednesday 12th November 2014 at 10.00 am, Conference Room, Ground Floor, Arches Centre, 1 Westminster Avenue North