

**BELFAST OUTCOMES GROUP
MEETING HELD IN
CONFERENCE ROOM, 1ST FLOOR, SHANKILL CENTRE,
ON 26th FEBRUARY 2014 AT 10.00 A.M.**

Name	Organisation	Present	Apology
Ms. Lesley Walker (Chair)	Belfast HSC Trust	✓	
Statutory Sector			
Mr. Tommy Boyle	Belfast HSC Trust	✓	
Ms. Carol Diffin	Belfast HSC Trust	✓	
Mr. Des Marley	NIHE, Belfast Area		✓
Ms. Jill Trotter	BELB	✓	
Mr. Séamus Mullen	PHA		✓
Ms. Elaine Black	Belfast City Council	✓	
Ms. Patricia Muldoon	Youth Justice Agency	✓	
Ms. Sandra Buchan	DSD Rep.		✓
Community Sector			
Ms. Maggie Andrews	East Belfast Community Rep.	✓	
Ms. Geraldine O'Regan	South Belfast Community Rep.		✓
Ms. Tina Gregory	West Belfast Community Rep.	✓	
Mr. Jim Girvan	North Belfast Community Rep.		
Voluntary Sector			
Ms. Roisin McGrann	Early Years Organisation	✓	
Ms. Jane Kremer	Belfast Women's Aid		✓
Ms. Claire-Ann Magee	Parenting NI	✓	
BME Sector			
Ms. Dawn Thompson	Bryson Children's Services		✓
Partnership Sector			
Mr. Jim Morgan	Belfast Strategic Partnership	✓	
Mr. Danny Power	HSCB Belfast Local Commissioning Group	✓	
Ms. Roisin McCooley	Belfast Childcare Partnership	✓	
Mr. Jackie Redpath	Belfast Strategic Partnership	✓	
Ms. Jackie McBrinn	PHA	✓	
In Attendance			
Ms. Anne Hardy	CYPSP Children's Services Planning Officer	✓	
Ms. Una Casey	CYPSP	✓	
Mr. Gerry Largey	Belfast HSC Trust – Hub Lead	✓	
Mr. Maurice Leeson	HSCB – CYPSP Link		✓
Ms. Trisha O'Connor	Minute Taker	✓	
Ms. Cathy Hall	With Jackie Redpath	✓	

Action	<p>1. Welcome and Apologies:</p> <p>Ms. Walker welcomed everyone to the meeting and apologies were duly noted. Ms. Cathy Hall attended along with Mr. Redpath as part of her orientation and was also welcomed.</p>
	<p>2. Minutes of last meeting on 8/1/14:</p> <p>It was noted that some of the members names have been listed under the wrong sectors and corrections were given to Ms. O'Connor.</p> <p>The minutes were agreed as an accurate reflection of the meeting on 8th January 2014.</p>
<p>Ms. Hardy</p> <p>Ms. Walker/ Ms. Hardy</p>	<p>➤ Matters Arising / Issues from Minutes:</p> <p><u>DEL Rep</u>: This was not discussed at the Regional Chairs Group. To be raised at next meeting.</p> <p><u>Planning Cycles</u>: Ongoing issue. Ms Black is linking into this issue re: Community Planning. To be retained as Agenda Item. Possibility of linking with South after they feed in to the Action Planning Day.</p> <p><u>Belfast Project</u>: This is going through Tendering Process. Ms. Walker will feedback once this process is complete.</p> <p><u>Locality Planning</u>: Ms. Walker spoke to the Trust's Estates Director re: the issue of the withdrawal of the planned site of the new school. This decision is sitting with the Department and involves an agreement re: the land and relocation to alternative sites of key services, i.e. Ambulance Service. The Department have received numerous FOI's on this subject. There is nothing further that the Outcomes Group or the Trust can do to intervene.</p>
<p>Ms. Walker</p> <p>Ms. Gregory</p>	<p>3. Feedback CYPSP:</p> <p>Ms. Hardy spoke to this item.</p> <p><u>Delivering Social Change Consultation</u> One of the main items on the agenda is the Delivering Social Change Consultation. A presentation had been made to the partnership and a number of local events have been organised. It was felt that the original deadline for response of 4 weeks was not long enough and deadline has been extended to end of March. Mr. Leeson is completing response on behalf of CYPSP and it is also expected that each agency complete its own response. It was felt that there was a big emphasis on Poverty within the document but that Social Exclusion and Children with Disability were not sufficiently included. Ms. Walker updated the group on the recent CINI event at Stormont re: the consultation and concerns expressed, i.e. change of outcomes measures, indicators issues and implications for existing partnerships and strategies.</p> <p>Ms. Walker to forward CINI response to members once received.</p> <p>Ms. Gregory to forward feedback to Ms. Walker for dissemination once approved by management.</p> <p>Considerable discussion ensued re: the consultation document and process,</p>

<p>Ms. Hardy</p> <p>Ms. Casey</p> <p>Ms. Walker/ Ms. Hardy</p>	<p>the responses required and whether Mr. Leeson would be completing a response on behalf of both the CYPSP and the Belfast Outcomes Group. It was later confirmed that a collated Belfast Outcomes Group response would not be submitted.</p> <p>Ms. Hardy agreed to take general feedback back to Mr. Leeson.</p> <p><u>Membership</u> Applications for membership will be distributed shortly and collated through CINI. Current members will be allowed to apply for another term as well as new members in order to keep an appropriate balance. There will be a 3 week period for application and process should be in place prior to next Outcomes Meeting. A Selection Panel will be convened consisting of CINI, NICVA and NICEM and supported by Ms. Hardy, Mr. Leeson and Mr. Conway and an induction process will be put in place for new members</p> <p>Statutory representation at Outcomes Group and Locality Planning Groups was also mentioned and a letter will be sent to Chief Executives. This will be discussed in further detail at meeting in May re: confirmation of rep and expectation to attend meetings.</p> <p>Dates for Locality Planning Groups to be circulated as early as possible.</p> <p>Letter to be sent to all local Statutory Agencies re: Outcomes Group and Locality Planning Group membership. This will be monitored closely and reported back to Partnership meeting.</p> <p>Ms. Muldoon enquired re: Deputisation. It was agreed that a deputy could be appointed on an occasional basis, as long as they are senior management staff who are well-briefed and able to commit strategically and make important financial decisions.</p>
	<p>4. Feedback Regional Chairs Group:</p> <p>Membership was also a key item at the Regional Chairs Group with emphasis on how to ensure continuity of membership. One Chair is to be nominated to represent all 5 Outcomes Group at Partnership meeting and to make a presentation re: Outcomes.</p> <p>A workshop to include Outcomes Group Chairs and Partnership Chairs may also be required in addition to April Meeting to discuss linkages between Regional Safeguarding Group, Outcomes Groups, the Action Plans.</p>
	<p>5. Family Support Hubs:</p> <p>Mr. Largey spoke to this item and circulated an update for February 2014 on the Family Support Hubs progress for the group's information. Mr. Largey gave a detailed overview of the report and outlined the key issues/items, i.e. upcoming schedule of meetings and training modules; the proposed configuration of the Hubs; timeframe for work.</p> <p>Mr. Largey apologised for the late circulation to the Outcomes Group members of the Family Support Hub invitations.</p> <p>Ms. Black asked if some information could be provided on Family Support Hub for sharing within the Councils. Mr. Redpath agreed this information</p>

<p>Mr. Largey</p> <p>Ms. Casey</p> <p>Ms. Hardy</p> <p>All</p> <p>Ms. Walker/ Ms. Hardy</p>	<p>would be useful for agencies.</p> <p>Mr. Largey to provide a briefing paper on Family Support Hubs (developments and proposed outcomes) prior to next meeting for sharing.</p> <p>Ms. Casey also to provide a briefing paper on Locality Planning Groups prior to next meeting for sharing.</p> <p>Mr. Largey highlighted the current interfaces within communities with the PCSPs' and the possible future interfaces with the Adult Primary Health Hubs and the Outcomes Groups may require to have structures in place to deal with any overlaps. Ms. Muldoon added that the new Prevent and Deter Process, ROIP, could also overlap with the Family Support Hubs and the Belfast Project. Ms. Hardy informed that Ms. Helen Dunn has been appointed as the new Regional Lead for Family Support Hubs and that she will be required to commence discussions on these issues again Regionally.</p> <p>Ms. Hardy to feedback all issues and comments re: Family Support Hubs to Mr. Leeson.</p> <p>Ms. Black enquired re: appointment of lead bodies. Mr. Largey confirmed that a transparent and defensible application and panel process consisting of Outcomes Group members was in place and that nominations are required from Statutory (1 Trust and 1 non-Trust), Community and Voluntary Sectors will not sit on the Panels due to potential conflict of interests.</p> <p>Nominations to be forwarded to Mr. Largey.</p> <p>Discussions to take place with individual agencies re: non-attendance at FSH and LPG meetings.</p>
	<p>6. Feedback from Sub-Groups:</p> <p>(a) <u>Commissioning</u>: Ms. Hardy spoke to this item, circulated the notes from the Commissioning Sub-Group meeting on 24th January 2014 and gave an overview of the document detailing the proposed recommendations re: longer contract timescales (more than 2 years) and funding priority areas. It was decided that an Action Planning Workshop will be required well before June to agree key priorities and to identify areas for procurement. The issue of procurement training has previously been highlighted and Ms. Hardy together with Ms. Stephanie Thompson are reviewing how information on training and support can be made available to agencies. Key priorities will be discussed at Action Planning Day, more focussed specifications will be required, and specifications can be written once priorities are decided.</p> <p>(b) <u>Review of Action Plan</u>: Action Planning Workshop to take place in April in order to narrow down priorities, make decisions and agree Action Plan. Time of meeting on 9th April to be extended to allow for workshop – It will now take place from 9.30 a.m. to 3 p.m. in the Spectrum Centre, Shankill Road, Belfast.</p> <p>A further workshop for development and working together will be set up once new members are appointed.</p>

<p>Ms. Black</p>	<p>7. Locality Planning Update:</p> <p>Ms. Casey distributed her paper from Locality Planning Groups and highlighted the issues arising from each meeting.</p> <p>The issue of participation of children and young people in LPG's was brought up and Mr. Morgan made some suggestions re: useful links, i.e. NI Youth Project Forum, BELB Youth Service, Church-based Youth Service. Ms. Black added that the Council were currently running two projects involving working with and engaging young people.</p> <p>Ms. Black to forward information to Ms. O'Connor re: the two youth-based Council projects for distribution.</p> <p>It was suggested that it may be useful for Ms. Casey to link in with work already done by Regional Group on offending.</p> <p>On the issue raised re: IT and E-Safety, Ms. Walker advised it would be helpful to link in with Safeguarding Board as they have recently completed work on this subject and published a report.</p> <p>There were general agreement that the Locality Planning Groups have facilitated many linkages and connections within the communities.</p> <p>Ms. Casey advised that all information in relation to the Locality Planning Groups, i.e. future dates, background information, minutes etc. are all available on the CYPSP website.</p>
<p>Mr. Morgan</p> <p>Ms. Walker</p>	<p>8. A.O.B:</p> <p>Mr. Redpath advised that the Belfast Strategic Partnership have met and adopted Emotional Resiliency as a key Theme and noted there is a gap for Outcomes Groups to enter into.</p> <p>Jim Morgan/Jackie Redpath to provide report prior to Action Planning Workshop.</p> <p>Ms. Walker to further liaise with Mary Black re: connectivity with BSP.</p>
	<p>Dates of Future Meetings</p> <p>Please note the following dates have been agreed:</p> <ul style="list-style-type: none"> • Wednesday 9th April 2014 at 9.30 am, Connor Room, Spectrum Centre, Shankill Road, Belfast • Wednesday 18th June 2014 at 10.00 am, Belfast Education and Library Board, 40 Academy Street, BT1 2NQ, Tel:02890564000 • Wednesday 10 September 2014 at 10.00 am, Conference Room, 1st Floor, Shankill Centre • Wednesday 12th November 2014 at 10.00 am