

**CHILDREN'S SERVICES PLANNING
MINUTES OF BUSHMILLS LOCALITY GROUP**

**WEDNESDAY 26TH NOVEMBER 2014 AT 3.30PM
BUSHMILLS COMMUNITY HOUSE**

Attending: Derwyn Brewster *BREF*
Gemma Lutton *CYPSP (Minute Taker)*
Lorraine Connor *PSNI*
Michelle Maguire *NEELB Youth Service*
Selena Ramsey *CYPSP*

Apologies: Philip Smith *Dunluce School*
Louise Scullion *Moyle District Council*

WELCOME AND INTRODUCTIONS

Derwyn welcomed everyone to the meeting today and apologies were noted.

MINUTES OF PREVIOUS MEETING

The minutes were reviewed and agreed as being a true and accurate recording of the previous meeting held on **Wednesday 24th September 2014**.

MATTERS ARISING

TV Licence

It was noted for Derwyn to obtain a TV Licence for the Den.

ACTION: Derwyn

Summer Scheme Feedback

Selena agreed to query the progress with the letter and feedback.

ACTION: Selena

Adult Training

Adult training is to take place after Christmas. It was noted this will not be started until names are received. Derwyn agreed to send names and a flyer with the aim to start the first week in January. Gemma agreed to help draft a flyer for this training.

ACTION: Gemma

GROUP STRUCTURE

A number of trips have been made to the bank in order to close the existing bank account and open another account. When this process is complete the group will change from a limited company to a constituted group. Derwyn informed the group this should be complete for next week.

ACTION: Derwyn

Selena noted that all contracts have now been moved to the NHSCT. The Den contract is due to be retendered and this will be available for all organisations. Selena will keep the group informed as this progresses.

UPDATE – THE DEN / JUNIOR DEN YOUTH WORKERS

A monthly report for October 2014 was distributed to everyone present. This outlined the nights the Den was open and the number of young people attending each night. On average there were 8 young people on each session. Actions were also highlighted in the report and Derwyn is to contact the insurance company regarding the cracked window.

ACTION: Derwyn

The Den Drop in Centre runs on a Friday from 3.30pm – 6.30pm. It has been identified that girls like to mix with the boys now so Friday night will be for boys and girls. Friday night Den runs from 6.00pm – 9.30pm and on this night a staff member and a volunteer is present. Advice was given in relation to the numbers attending the den. It was noted if only one person attends on any occasion to not run the Den and close it for that session.

WOMAD will be returning again this week to deliver a programme The Lion and the Den. A production will be scheduled on Saturday and parents are coming along to watch the young people who will be taking part.

The Den Open Day

This was postponed with a new date to be confirmed. The young people proposed 10th December 2014. Selena will email Joy and Derwyn to confirm a new date. Information will be circulated when confirmed.

ACTION: Selena

EDUCATION PROJECT

Seeds 21 have now moved onto another core group and the structure of the group is in place. Karen Eyben is still involved and is attending this newly formed group. Information was circulated to the group of reshaping community based youth services in Bushmills.

UPDATE – HORRIBLE HISTORIES

The DVD production needs confirmed. Michelle agreed to submit an expression of interest on behalf of this. Information was provided to Michelle on the details needed for the application.

ACTION: Michelle

UPDATE – FINANCES

It was noted more money needs drawn down from the Northern Trust. Pat needs to complete this request in order for this to happen. Selena agreed to contact Pat regarding this.

ACTION: Selena

ANY OTHER BUSINESS

It was noted the Youth Club is going well on Tuesday night. A Christmas Fair will take place on Tuesday 2nd December with handmade things and the young people will be making buns for the Christmas light switch on.

DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 28th January 2015 at 3.30pm in Bushmills Community House.