

CHILDREN AND YOUNG PEOPLE'S STRATEGIC PARTNERSHIP

Think Family Sub Group

30/03/15

Present:	Mary Donaghy (Chair) Margaret Burke Pamela Yeh Amber McCloughlin Delia McCartan	HSCB SBNI HSCB NHSCT/Nurses for Safeguarding SHSCT
Apologies:	Maurice Leeson Liz Bannon Marie Grattan Hazel Quinn Amanda McFadden Helen Dunn Marie Wright Kathy Bell David Babington John McCosker Angela Rodgers Don Bradley Avery Bowser Dawn Shaw	Children Services Planning, HSCB BHSCT/Midwifery CAUSE SHSCT WHST CYPSP Start 360 DENI Action Mental Health WHST NICFC SHSCT Action for Children Action for Children
In Attendance:	Alison Foster	Children Services Planning, HSCB
CCs:	John Fenton Phil Hughes David Douglas Amanda McFadden Deirdre Mahon Barney McNeany Lesley Walker Michael Murray Lynda Wilson	Northern HSCT Northern HSCT Southern HSCT Western HSCT Western HSCT Belfast HSCT Belfast HSCT South Eastern HSCT Barnardos

What was Discussed	What was Decided	Who will take the Lead in Moving this Forward
<p>Apologies Noted as above.</p>		
<p>Action notes of previous meeting</p>	<p>Approved. No outstanding actions.</p>	
<p>HSCB Comms Strategy</p> <p>Regional think family comms plan- HSCB have completed comms plans and shared with each Trust. Each Trust were then tasked to appoint someone to complete a local plan via the interface groups.</p> <p>Trust comms plan :</p> <p>Trust reps provided updates on local plans as follows:</p> <p>Northern Trust</p> <p>Currently working on the 2nd draft, strongly linking with the Regional TF plan. Corporate comms rep frequently attending interface meetings.</p> <p>Western Trust</p> <p>No representative present.</p> <p>Southern Trust</p> <p>Delia advised both her and David have arranged a meeting with Southern Trust comms team.</p> <p>South Eastern</p> <p>No representative present.</p> <p>Belfast</p> <p>No representative present.</p>	<p>Amber to circulate Northern Trust comms plan with group.</p> <p>Pamela to liaise with local comms teams using NT plan as an example.</p> <p>Pamela to ask each Trust to nominate someone to link with Interface group reps.</p> <p>Mary to send Amber comments re NT plan.</p> <p>Absent reps to</p>	<p>Amber McLoughlin</p> <p>Pamela Yeh</p> <p>Pamela Yeh</p> <p>Mary Donaghy</p> <p>WHSCT,BHSCT,</p>

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	provide updates prior to the next meeting.	SEHSCT
<p>Champions Model</p> <p>The champion's model is one of two work areas which the Trusts are taking forward. Anna Fraud training will commence this week and will be held over 6 full day sessions.</p> <p>Workshop for 20 reps, IG chairs and reps currently being organised. The purpose of the workshop will be to look at how to raise awareness of the champion's model and how to roll this out.</p>	<p>Delia to check if delegates from Southern Trust can attend sessions.</p> <p>Amber to forward newest copy of the champions programme to the group.</p> <p>Judith Lees document to be forwarded to the group.</p> <p>Programme to be circulated with the notes.</p>	<p>Delia McCartan</p> <p>Amber McLoughlin</p> <p>Mary Donaghy</p> <p>Alison Foster</p>
<p>Reports from Interface groups</p> <p>Northern Trust</p> <ul style="list-style-type: none"> • Have completed coms plan. • Currently reviewing group membership (including service use rep and physiatrist) • Northern Trust action plan has been sent to HSCB. • Currently developing audit tool for UNOCINI referrals. • Have nominated three members of staff for Champions training. 		

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<p>Southern Trust</p> <ul style="list-style-type: none"> • David and Delia have arranged to meet with ST comms team. • Joint Protocol document is currently with governance team(awaiting issue) • Champion in addictions- recently rolled out training re biomedical testing. • Audit on immobile babies to be rolled out regionally. <p>South Eastern No representative present.</p> <p>Belfast No representative present.</p> <p>Western Trust No representative present.</p>	<p>Alison to circulate document.</p> <p>Absent reps to provide updates prior to the next meeting</p>	<p>Alison Foster</p> <p>WHSCT,BHSCT, SEHSCT</p>
<p>Action plan</p> <p>Mary explained that the TF action plan was discussed in detail at the Interface workshop in November.</p> <p>New actions which came out of the workshop were highlighted and discussed as follows:</p> <ul style="list-style-type: none"> • Review 2016 and consider web based alternatives through discussion with young people. • Each interface group to focus on two distinctive areas of work. • Trust Think Family Comms plans to support regional comms plan. 	<p>Amber to liaise with Sharon Crawford re presentation of the champions model at the next meeting.</p> <p>Revised action plan to be circulated to the group.</p>	<p>Amber McCloughlin</p> <p>Alison Foster</p>

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<ul style="list-style-type: none"> • Develop continued links & integration with Primary Care Hubs & Family support Hubs. • Collect data regarding referrals to FS Hub that reflect PM Health. • Progress the implementation of the pilot project in 3 distinctive stages. • Host a 'sharing the learning event' to discuss preliminary findings and dissemination of the first stage of the pilot service evaluation. • Develop Think Family Collaboration Group to take forward data collection & evaluation of the Think Family NI. 		
<p>Evaluation</p> <p>Performance measurement document circulated. Performance measures will be embedded into practice over the next three years. The evaluation group taking forward the Performance measurement document have had their first meeting.</p> <p>Mary emphasised the need for the template to be raised at IG meetings.</p> <p>All recommendations from the evaluation group will be brought to the regional TF group for sign off.</p>		<p>Reps from each Trust</p> <p>Mary Donaghy</p>
<p>Family Support Download</p> <p>Spread sheet of Adult Mental Health services downloaded from the</p>	<p>Several services missing from the</p>	<p>Alison Foster</p>

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<p>Family Support NI website was circulated.</p> <p>Identification of services will:</p> <ul style="list-style-type: none"> • Help to develop a picture of where services are-physical presence. • To assist at what they provide. • Raise awareness for its use by staff 	<p>download. Alison to re-run and separate by Trust areas.</p> <p>Alison to circulate form and download to interface chairs and reps.</p>	<p>Alison Foster</p>
<p>AOB</p> <p>Comic relief funding- Margaret advised that there is funding available from comic relief. Grants can be available for up to three years and can be applied via the comic relief website.</p>		
<p>Dates of Next Meetings (3monthly)</p>	<p>10am- 6th July 10am -28th September</p>	<p>Alison Foster</p>