

BELFAST OUTCOMES GROUP MEETING HELD IN EVERTON COMPLEX ON 28 JUNE 2016 AT 10.00 A.M.

Name	Organisation	Present	Apology
Ms. Lesley Walker (Chair)	Belfast HSC Trust	\checkmark	
Statutory Sector			
Mr. Tommy Boyle	Belfast HSC Trust	\checkmark	
Ms. Carol Diffin	Belfast HSC Trust		\checkmark
Mr. Des Marley	NIHE, Belfast Area		\checkmark
Ms. Jill Trotter	Education Authority		\checkmark
Mr. Séamus Mullen	PHA		\checkmark
Mr. Stevie Lavery	Belfast City Council		\checkmark
Ms. Patricia Muldoon	Youth Justice Agency		
Mr. Danny Power	HSCB Belfast Local		\checkmark
	Commissioning Group		
Vacant	PSNI		\checkmark
Community Sector			
Ms. Maggie Andrews	East Belfast Community Rep.	\checkmark	
Ms. Tina Gregory	West Belfast Community Rep.	\checkmark	
Ms. Natasha Brennan	South Belfast Community Rep.		\checkmark
Ms. Katrina Newell	North Belfast Community Rep.	\checkmark	
Voluntary Sector	· _ · _ ·		
Ms. Anne Donnelly	Belfast & Lisburn Women's Aid		\checkmark
Ms. Kelly Maxwell	NIACRO		\checkmark
Mr. Colm Walsh	Extern		\checkmark
Ms. Colette Slevin	Mencap		\checkmark
BME Sector			
Ms. Dawn Thompson	Bryson Children's Services		\checkmark
Partnership Sector			
Ms. Roisin McCooey	Belfast Childcare Partnership	\checkmark	
Mr. Jackie Redpath	Belfast Strategic Partnership		\checkmark
Mr. Jim Morgan	Belfast Strategic Partnership		\checkmark
In Attendance			
Ms. Patricia Lyness	Director Women's Aid obo		\checkmark
-	Anne Donnelly		
Ms. Brenda Martin	BELB obo Jill Trotter		\checkmark
Ms. Una Casey	CYPSP	\checkmark	
Mr. Gerry Largey	Belfast HSC Trust – Hub Lead	\checkmark	
Mr. Maurice Leeson	HSCB – CYPSP Link		\checkmark
Ms. Helen Dunn	CYPSP		\checkmark
Mr. Jim Girvan	Community Representative		
Ms. Laura Rankin	CYPSP	\checkmark	

Action by:			
	1. Welcome, Introductions and Apologies		
	The Chair welcomed everyone to the meeting and apologies were noted, as per above.		
	2. Minutes of last meeting on Tuesday 17 th May 2016		
	The minutes were agreed as an accurate record.		
	3. Matters Arising:		
	a. Outcomes Group Action Plan Sign-Off:		
	Ms. Casey provided updated. They have been trying to achieve regional consistency re: template. Ms. Casey has received some feedback from members; all typos have been amended. She informed that Mr. Mullen had suggested the addition of the definition of 'Prevention' as well as 'Early Intervention'. She noted that the agreed definition from the CYPSP would be required and consultation re: CYPSP if a change if planned and she will clarify re: an agreed definition with Mr. Leeson.		
Ms. Casey	Following discussion, it was agreed not to include the definition of Prevention.		
	Mr. Mullen had also suggested adding 'Making Live Better' strategy section under links to partnerships, page 9 and he had sent through 4 main priorities for addition; Ms. Casey asked members for their views and it was proposed to add key terms/partnerships; Mr Largey proposed a form of words for Ms. Casey. Ms. Walker noted that there already are a number of strategies and if these should all be added, i.e. key work with SBNI etc. Mr. Largey suggested that these are just referenced by harmonising the key outcomes. With regards Page 10, it had been discussed at previous meeting re: adding a form of words on the commissioning section. Ms. Walker advised that all work done should be reflected such as Hubs up and running, commissioning work, locality work, ongoing work reflected in the work plan etc. The Group has achieved a considerable amount of work and wanted this to be suitably reflected. Ms. Gregory added that all commissioned services should be included. Mr. Largey suggested including under the 4 strands. Ms. Casey noted that the link to the Family Support NI Network is available on Page 10.		
Ms. Casey /	Ms. Casey and Mr. Largey to liaise separately re: same.		
Mr. Largey	Mr. Largey advised that his team are currently working on a reporting method re: activity but this is not available just yet.		
	Ms. Casey is unclear what else should be included under Achievements. Ms. Andrews proposed that a quote is sought from an LPG Chair and from FSH re: benefits and photos could be added also. Ms. Casey is aware that Ms. Dunn has some quotes from families also.		
Ms. Casey	Ms. Casey to populate table over summer months and bring to next meeting.		

	Ms. Walker advised that this period for this Plan was 2015 to 2018 as the CYPSP had wanted to align plans with Programme for Government. Ms. Andrews added that the group will be creating a new document soon and if all information is populated at this stage it won't have to change drastically in new document. With regards Building Partnerships, Ms. Walker informed re: the cross-agency partnership workshop planned for autumn including SBNI Panels, PCSP's, DV Partnership and Outcomes Groups/Locality Groups. She also added that there are some work which will definitely be achieved this year and continuation of the FSH contract could be added.	
	In respect of the Appendix, Valerie Maxwell's information from the report card is outlined however the addition of a table outlining the outcomes, actions and addition of graphs has been suggested. Ms. Newell proposed adding locality planning information re: groups and resources. Following discussion, it was agreed to just add a specific link to the detailed information.	
	Mr. Largey enquired re: the five outcomes and asked if there has been dialogue within the Government re: harmonising of PHA, CYPSP, and Government outcomes. It was noted that there are 14 outcomes in Programme for Government and 8 in the Children's Bill and some of these do not fit. Mr. Largey added that there should be better agreed connections for the 2017 Plan.	
Ms. Casey	Ms. Casey to make all amendments and update the Action Plan. Once amended, Action Plan to be disseminated to Group Members for consideration.	
Ms. Casey	Ms. Casey to draft memo and forward to Ms. O'Connor for circulation enclosing timeline for sign-off.	
	4. Updates:	
	Locality Chairs – Deferred until next meeting.	
	EIS – Deferred until next meeting.	
	Ms. Walker advised that Regional Chairs have raised some concern via HSCB re: EIS and having received no update or information re: same. These updates are required in order to make connections.	
	EITP – Deferred until next meeting.	
	Parenting Programmes – Deferred until next meeting.	
Chair	Email to be circulated to all members advising of these presentations for next meeting.	
Ms. Casey	Ms. Casey to liaise with Maurice Leeson re: EITP update.	
Mr. Boyle	Mr. Boyle to liaise with Natalie Killough re: Parenting Programme presentation.	
	Considerable discussion ensued re: the template and the issues raised in relation to the requested information, availability of the information, confusion	

	explained that this exercise is to find out re: what funding is in place, i.e. SIF, Big Lottery, Parenting Programmes, other monies and mapping these in order to be clear where funding is coming from; when it is coming to an end; to get a better sense re: what is currently available; what is ending and making the necessary connections. It will help to identify gaps, learning and whether it is starting to make a difference to outcomes. It will also allow the Outcomes Group to influence funding opportunities by having better knowledge re: local needs and gaps. It may also assist commissioning. Ms. Gregory felt that the entire picture re: funding was required; not just from community groups but also from the Statutory agencies and Child Care Partnerships etc. Some suggestions were made re: way forward – workshop for better understanding, add column re: timeframe / timeline. The main aim was to make a connection between all the local big pots of money. Locality Chairs initiated conversation re: the collation and analysing of funding information within the relevant areas.
Mr. Largey / Mr. Boyle	<i>Mr.</i> Boyle and Mr. Largey to discuss the production of guidelines clarifying what information is being requested.
	Engagement will be held with key stakeholders to issue guidance to inform this piece of work.
	5. Evaluation Toolkit
	Belfast Outcomes Group is commissioning services and needs to demonstrate the outcomes from this commissioning process. Regionally there is a lot of paperwork and different evaluation models and Trusts were to pick their own. Ms. Walker advised that she has not had sight of these previously.
Ms. Casey	Ms. Casey to clarify position re: regional toolkits.
	Mr. Largey informed that the Belfast Trust has completed key commissioning actions on behalf of the Outcomes Group and wants a clearer tool in place for the second part of the year for Contractors.
	There is one question re: self-efficacy. Gerry shared examples of 2 tools, one version used in Education which Belfast Trust is seeking to adapt.
	There must also be scale used in advance of any intervention to ensure a baseline is set and this will be filled out again at the end of any intervention and this will rate evaluation. This is a free, unlicensed product. It is using an existing mandate which is being developed and will be ready for September. Some consultation work has been done and some people have been using similar methods to this process and it is deliverable. They will be asking people to test this with everyone and will be piloted with the current 18 month commissioned services.
	The Team has also completed a scoping exercise and Mr. Largey circulated a document based on this exercise to the group. This is for use with Contractors and offers good practice. This will be added to the information pack re: monitoring meetings and uses a more common framework and language.
	With regards evaluation tools to measure impact, they are working with

Mr. Largey	Contractors to find a common set of questions to be added in their comment books to allow for consistency of reporting. Ms. Casey added that at the end of the funding stream, we can then show the impact and if better off. There will be further discussions re: these actions and Ms. Walker added that the Trust are open to suggestions. <i>Mr. Largey to draft briefing paper for circulation.</i>	
	6. Family Support Hubs Scorecard and additional Hub Information	
	Mr. Largey provided update. He advised that the SCIE Report is launching tomorrow based on the regional scoping exercise on the Family Support Hubs. There is an issue within the report for Belfast area concerning a table re: funding which is incorrect and the HSCB has been informed. Outcomes Group is clear that there is only one pot of money and has never instructed specific funding to be set against specific Hubs either recurrently or non- recurrently as suggested in this table. Members agreed that this could cause confusion and will need to be amended.	
Mr. Boyle	Tommy Boyle to draft letter of explanation to the Hubs Lead asking the misleading information is removed.	
Ms. Casey	Ms. Casey to feedback all issues raised.	
Mr. Largey / Ms. Dunn	As per previous action, Mr. Largey and Ms. Dunn to collate information re: scorecard and add Hub information.	
	Following meeting, confirmation was received that release of report had been postponed pending amendment.	
	7. Service Model Recommendations	
	A paper was circulated for members' consideration re: Locality Planning Options. It was proposed that members take this document away and read in detail. The Trust will contact relevant people in due course. The paper outlines how Outcomes Group could use the funding to support Locality Groups. There are three proposed options which are outlined in detail in the paper. Further meetings and discussions will be required but it is hoped that these options would be used to open up the discussion with the locality chairs on potential options.	
	Ms. Walker advised that the PHA is setting up meetings with the City Council and Nigel Grimshaw re: linkages and community planning. Meeting date was changed at last minute and Ms. Walker was unable to attend and is awaiting an update from the meeting.	
Mr. Largey	Mr. Largey to circulate paper electronically to members and related documents and will contact people in the interim for their views.	
LPG Chairs	LPG Chairs will also meet to discuss.	
	Ms. Casey explained the differing approach across the other four Outcomes Group areas. Ms. Walker recalled that Ms. Hardy gave specific advice re: funding before she left. Ms. Walker added that some attempts have been made to join up the work regionally. Ms. Casey confirmed that there is a monthly Peer Support Group for Locality Workers and bi-annual Steering	

	group meetings to which a member of the Outcomes Group has been nominated to attend. Ms. Andrews noted that it is understandable why one Organisation would want to provide an overarching lead in order to drive consistency. Ms. Gregory noted that there will be issues re: the Trust talking on this role and re: recruitment. Mr. Largey advised that any posts which emerge from this can go out as an open competition or secondment opportunity to a cross-agency/sector pool depending on the approach the Outcomes Group decided to pursue.	
Ms. Casey	Ms. Casey to circulate information re: approach and who is leading for other four areas.	
	Mr. Boyle stated that once the Job Description is set, there is little room for change and with evolving agenda, the same support may not be required. Ms. Newell enquired re: previous Job Descriptions and if it would be possible to get a copy of same. Mr. Largey added that it will need to support the LPG work and Ms. Gregory added that it will need to reflect resources such as goods and services, room hire etc. Ms. Walker advised that funding is only for staffing/salary and not for goods and services.	
	Mr. Largey informed the meeting that a workshop had been held with the Family Support Hub Leads in order to take stock of the overall scenario surrounding the Hubs. A report will be provided for September meeting.	
Mr. Largey	Draft FSH report to be circulated to members to support decision making process.	
	8. Locality Planning Group Update	
	Ms. Gregory advised of an issue re: the Trust's decision to not take children under 3 years old for ASD assessment – Referrals accepted when children are 3 years old and there is a current wait of 18-21 months therefore diagnosis is not until children are at least 5 years old. This is not in line with early intervention. Ms. Walker was surprised by this statement and advised that Cecil Worthington would be taking on the role of the Director of Social and Primary Care, taking over Adult, Mental Health, Learning Disability, CAMHS and Child Psychology/Autism. He has undertaken to review if there are sufficient linkages across all services with a focus on Early Intervention and Prevention.	
Ms. Gregory	Ms. Gregory to put all information in email to Ms. Walker for clarification.	
Ms. Walker	Ms. Walker to feedback to Mr. Worthington, Director, BHSCT.	
	Mr. Largey added that this is a considerable issue across all 10 Hubs re: significant Trust waiting lists for families seeking support that had a child awaiting ASD assessment. On the basis of the concerns raised by Hub leads the EIS team have engaged with Sarah Meekin, Consultant Psychologist on this issue and the possible early intervention dimensions of it. He noted that the focus of the early intervention challenge is emerging as supporting families without diagnosis during the process and who have no diagnosis at its conclusion. He further advised that changes across Education and Health re: the pathway are having implications on Hub work. There is also an issue in Education and access to services and work is being pushed out into the Hubs.	

9. Dates of Future Meetings

Date:	Time:	Venue:
Tuesday 6 th September 2016	10.00 a.m.	East Belfast Network Centre 55 Templemore Avenue Belfast BT5 4FP (EAST)
Tuesday 25 th October 2016	<mark>2.00</mark> p.m.	Windsor Womens Centre, 136-144 Broadway, Belfast BT12 6HY (SOUTH)
Tuesday 13 th December 2016	10.00 a.m.	Glen Parent, Suffolk Road, Belfast (WEST)