

Notes of Ards and North Down Locality Planning Group

Meeting on – 25th October 2016 at 11.30am

Venue – Ards Community Network, Newtownards

Present: Paul Miller (Barnardo's), Joanne Neil (Bryson Care), Julie Bickerstaff (Barnardo's), Louise Little (Nth Down Comm Network), Shirley Hawkes (Early Years), Mabel Scullion (Barnardo's), Stuart Buchanan (YMCA), Joanne Garrett (SE Trust), Andrew Petrie (Dept. for Communities), Gerry McGrath (PSNI), Kelly Jones (Barnardo's), Julie Kilpatrick (SE Trust), Dave Lindsay (PSNI), Linda McConnell (SE Trust), Kelvin Doherty (Youth Justice Agency), Dawn Thompson (Bryson Care), Lisa McCloy (YMCA), Kathie Corrigan (Barnardo's), Stephanie Thompson (HSCB), Maurice Leeson (HSCB), Louise Wallace (Homestart North Down, Sheila Bailie (Peninsula Healthy Living, Cathy Polley (Ards Community Network) and Ralston Perera (SE Trust)

Apologies: Gail Malmo (PHA), Ray Shaw (PSNI), Frances McCormick (CDRN), Claire Marie Dickson (DHSSPS/EITP), Pete Wray (Alternatives) and Joyce Ross (Homestart Ards, Peninsula and Comber).

Agenda Item	Brief Description	Action
1. Welcome and Introductions	Cathy Polley welcomed all attendees to the inaugural meeting of the Ards and North Down Locality Planning Group (ANDLPG)	
2. Apologies	Ralston Perera advised apologies had been received from those listed above.	
3. Context and setting the scene	RP and CP explained that this group had been developed from the initial pilot formed in Kilcooley in 2014. The intention was to build on the membership of the Kilcooley Group and join this with the SIF Together for Families Group to form the wider ANDLPG.	
4. Overview of Children's and Young Peoples Strategic Partnership and Locality Planning	<p>CP invited Maurice Leeson and Stephanie Thompson from the Health and Social Care Board (HSCB) to present about the role and function of Locality Planning Groups, the links to the Children's and Young Peoples Strategic Partnership (CYPSP), the Outcomes Groups structure and how the HSCB can support this group.</p> <p>Key messages delivered were,</p> <ul style="list-style-type: none"> • CYPSP is a multi-agency partnership • Partnership working and collaboration is key to delivering out the CYPSP 	

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	<p>agenda</p> <ul style="list-style-type: none"> • No cost or low cost options are key to resolving problems • Support offered in training in use of CYPSP website and database and development of scorecards and priorities using OBA <p>A detailed discussion took place between members and the colleagues from HSCB. A copy of the presentation delivered will be attached to notes of the meeting.</p>	
5. Chairing Arrangements	The issue of chairing the LPG was raised. RP advised that CP had kindly agreed to undertake this. After some discussion it was suggested that if anyone else would like to take on the role or to become vice chair, they should let RP know. Louise Little raised the query on what the role of the chair entails. RP agreed to circulate some guidance with the notes of the meeting.	RP to draft guidance on role of chair for LPG group and circulate
6. Membership	<p>CP raised the issue of whether we have the right membership present and if there is anyone else who should be invited. What was agreed in principle was whoever was on this group should be senior enough to make decisions. Whilst it was hoped that there would be representation from all sections of the community, this would make the group impractical and far too large. It was agreed by all that during time, members would deselect themselves and be coopted on when specific pieces of work were to be taken forward.</p> <p>It was identified that representation would be sought from Ards and Nth Down Borough Council, the Housing Executive, the Education Authority and from the schools sector. The discussion moved onto who would represent this group on the Trust wide Outcomes Board. As chair of the group this should be CP, together with any community reps.</p>	RP to seek representation from AND Council, NIHE, Education Auth and schools.
7. Draft Terms of Reference	RP referred to the draft terms circulated with the agenda. This document was reviewed and debated by all present. It was suggested by LL that it should be enhanced to include a	RP to revise ToR

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	form of words that sets out clearly how partners will conduct collaborative working, treat each other with respect promote integrity and Trust. RP undertook to look and this and prepare a new draft for debate.	
8. Funding Opportunities	RP mentioned the forthcoming PEACE IV funding, the DHSSPS Innovation Fund and the potential for Lottery funding to be secured collectively through the work of this group. He also mentioned that the Trust would be keen to support and if needed act as a partners in any future bids that could be generated from the group.	
9. AOB	<p>An update was requested on the Action Plans developed by the Kilcooley Stronger Outcomes for Children Group. Joanne Garrett undertook to feedback on this at the next meeting.</p> <p>After some discussion it was agreed there would be time devoted at the next meeting for networking, so that individuals could gain a greater understanding of what other members and organisations were involved in and what their remit was.</p>	<p>JG to provide feedback on Kilcooley Action Plans.</p> <p>Specific time to be devoted to networking</p>
10. Frequency, dates and venues for future meetings	<p>It was agreed that the next meeting of the group will be on <u>Wednesday 7th December 2016 at 10.00am</u>, Stuart Buchanan very kindly offered the YMCA Bangor, 10-12 High Street, Bangor, BT20 5AY as the venue. Free parking is available in Marina Car Park or car park opposite Marine Court Hotel. Entry to YMCA via High Street entrance.</p> <p>Dates of meetings for 2017 are,</p> <p>23rd Jan 2017 @ 10.00am in Ards Comm Network 2nd Mar 2017 @ 10.00am 26th Apr 2017 @ 10.00am 8th June 2017 @ 10.00am 7th Sept 2017 @ 10.00am 25th Oct 2017 @ 10.00am 7th Dec 2017 @ 10.00am</p>	