

**CHILDREN'S SERVICES PLANNING  
MINUTES OF BUSHMILLS LOCALITY GROUP EXTRAORDINARY MEETING**

**TUESDAY 14<sup>TH</sup> JUNE 2016 AT 1.00PM  
BUSHMILLS INN**

<b>Attending:</b>	Derwyn Brewster	<i>BREF</i>
	Michelle Maguire	<i>EA NI Youth Service</i>
	Selena Ramsey	<i>CYPSP</i>
	Tommy Dallas	<i>EA NI Youth Service</i>
	Karin Eyben	<i>Corrymeela</i>
	Sharon Kirk	<i>Surestart</i>
<b>Apologies:</b>	Gemma Lutton	<i>CYPSP</i>
	Louise Scullion	<i>Causeway Coast and Glens Council</i>

**WELCOME AND INTRODUCTIONS**

Derwyn welcomed everyone to the meeting today and apologies were noted.

**UPDATE – THE DEN / JUNIOR DEN**

The Den

Derwyn noted that the youth worker Joy has moved onto a role within the Simon Community. Mervyn has also been applying for a number of jobs over the recent period. Access NI's need to be completed again for all volunteers and staff.

It was discussed that it would be beneficial to advertise in Riada Recruitment for a post for 16 hours per week on a Temporary Contract. Costs are £16.20 + 20% VAT or £600 one off payment. It was agreed that a one off payment would be more cost effective.

Concerns were raised around management of staff. Derwyn noted that the agency will complete this. Discussions around young people in the area and challenges faced also took place. It was noted for Leanne to attend meetings to provide a report.

## Junior Den

Summer evening numbers have gone down significantly. Tommy noted this will need to increase to ensure continued funding. Tommy noted that there needs to be a link between Junior and Senior Den. Junior Den – 7-11 year olds (P4-P7). Senior Den – Year 8+.

The Den hours will be 3 nights and it was noted for Leanne to start soon.

## Programmes

Selena provided background information on social media training. It was noted this could be an effective 8 week programme. Derwyn agreed to raise this with Leanne.

Programme on culture was suggested covering flags / emblems and a number of issues.

- Tommy is to query this with James McCaughran.
- Derwyn to speak to the council.
- Michelle agreed to take this programme on.

## **CONTRACTS- TRUST FAMILY SUPPORT**

Discussion took place regarding contracts and the following:

- Reports – The Den / Financial Report
- Money Spent
- Money paid monthly – programmes / rent

**ACTION:** Selena to query at meeting with Tracy Magill regarding next year's funding and change contracts meeting from 4<sup>th</sup> August to later in the year so she can attend with Derwyn.

## **BYPCS**

The group agreed that at this time this tender is in a position for change and so would be ready for retendering.

A letter may need drafted, to provide with protective notice from Christmas. Redundancy will be weeks' pay for number of years both Pat and Mervyn have been employed.

Selena noted that it is timely to review what the current needs locally are. Selena circulated a Tender was suggested for analysing current provision. Selena agreed to invite Corrymeela to help complete this piece of work.

#### **FINANCE UPDATE**

Derwyn agreed to forward report.

#### **DATE OF NEXT MEETING**

The next Bushmills LPG meeting will be held on **Wednesday 26<sup>th</sup> October 2016 at 2.30pm** in Bushmills Community House.