

## Notes of Down Locality Planning Group

**Meeting on – 22<sup>nd</sup> November 2016 at 10.00am**

**Venue – Ballymote Community Centre, Downpatrick**

**Present:** Stephanie Thompson (HSCB/CYPSP), Stuart Buchanan (YMCA), Dorothy McMullan (Homestart Down), Helen Brown (Bryson), Aisling Rennick (NMDDC), Danielle McCarry (CDRCN), Lise Curran (CDRCN), Lisa McClay (YMCA), Pauline McMullan (YMCA), Helen Leigh (SE Trust), David Patterson (NMDDC), Shirley Hawkes (Early Years) and Ralston Perera (SE Trust)

**Apologies:** Sheila Simons (SE Trust), Alannah Brown (Down Surestart), Heather McKee (NMDDC), Elaine Hardy (SE Trust), Joanne Neil (Bryson), Nicholas McCrickard (CDRCN), Claire Marie Dickson (EITP), Louise Kearney (Action for Children) and Stephen Glass (Down Learning Community for Schools)

| Agenda Item                      | Brief Description  | Action |
|----------------------------------|--|--------|
| 1. Welcome and Introductions     | Ralston Perera (RP) opened the meeting, with brief introductions made by all attendees.  |        |
| 2. Apologies                     | Apologies were noted as above.   |        |
| 3. Context and setting the scene | <p>RP explained the rationale for the introduction of this group, arising out of the existing Social Investment Fund (SIF) group for the Down area, but expanded to encompass all the 0-18 age range. The hope was that this group would live after the SIF funding ended in June 2018. RP then handed over to Stephanie Thompson (ST) from the Health and Social Care Board (HSCB) to present about the role and function of Locality Planning Groups, the links to the Children's and Young Peoples Strategic Partnership (CYPSP), the Outcomes Groups structure and how the HSCB can support this group. There was also an explanation of the 6/8 high level outcomes</p> <p>Key messages delivered were,</p> <ul style="list-style-type: none"> <li>• CYPSP is a multi-agency partnership</li> <li>• Partnership working and collaboration is key to delivering out the CYPSP agenda</li> <li>• No cost or low cost options are key to resolving problems</li> <li>• Support offered in training in use of CYPSP website and database and</li> </ul> |        |

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|  | <p>development of scorecards and priorities using Outcome Based Accountability (OBA)</p> <p>There was a general discussion around how we as a group find out what works well, to assist the development of this group. It was agreed that a session would be facilitated by HSCB/CYPSP to explain the use of the CYPSP website and to look at some of the data of the area. In addition, the suggestion was made that there should be some input from another LPG group, to highlight the journey that they have been on.</p>  | <p>ST to arrange another LPG group chair to visit</p> <p>ST to organise a session on use of the CYPSP website and use of the data to highlight priority areas</p> |
| <p>4.Link to the 'Making Life Better Group' for Down</p> | <p>RP explained that this group whilst being a standalone locality planning group, would link in with the existing Making Life Better Group for the Down locality and effectively be a sub group of this wider group, seeking to deliver out the targets in section 1 of the MLB strategy "Giving every Child the Best Start".</p> <p>Input was provided by Ailing Rennick (AR) and David Patterson (DP) on how Newry, Mourne and Down District Council (NMDDC) operates and how they are committed to delivering out the draft Community Plan and current structure in place for doing this. It emerged that of the 7 DEA's in place across the NMDDC area, 31/2 sit within the SE Trust area (Slieve Croob, Rowallane, Downpatrick and 1/2 of The Mournes). It was discussed how we link in the DEA coordinators, as it would be difficult for all 4 that cover the area to attend. It was suggested that if at least or 2 attend, the rest could be updated at coordinators meetings.</p> <p>It was requested that an overview of the structure of the council be provided, to help with understanding where responsibilities and lines of accountability sat. AR and DP agreed that this would be useful, but as the council is still in a state of flux, this is still in the process of being developed.</p> |   |
| <p>5. Chairing Arrangements</p>                          | <p>RP suggested that whilst the group was forming the Trust would take on chairing arrangements, but this would only be till April</p>   |   |

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|  | 17. It was recognised that most LPG, groups were chaired by members of the voluntary/community sector. RP added that the Trust would provide support and ensure actions taken forward.  |   |
| 6. Membership                                      | <p>RP posed the question to the membership as to who else needs to be part of the group. Suggestion were for the following to be approached;</p> <p>Youth Service/Education Authority<br/>Teachers<br/>Children's Disability Services<br/>Youth Justice Agency<br/>Police and Community Safety Partnership</p> <p>There was some debate as to who in the Education Authority, as this was a large and complex organisation.</p>   | RP to invite EA, Children's Services Disability and make enquires with Youth Service, PCSP and Youth Justice. |
| 7. Draft Terms of Reference                        | RP referred to the generic Terms of Reference sent out with the papers. He advised that a revised version of this was being prepared for the Ards and North Down group and would be circulated once completed. This would include a section on how the partnership would work together.   | RP to circulate revised ToR   |
| 8. AOB   | <p>It was requested that training in the use of Outcomes Based Accountability be provided for the group. ST and RP would look at this and set something up.</p> <p>Pauline McMullan (PMcM) made reference to the upcoming PEACE IV funding and questioned how this partnership could apply for this, if applicable.</p> <p>A general discussion requested and details on mapping of services that had taken place in the area for the 0-18 age range, including details from the Family Support Hubs.</p> | <p>RP and ST to organised OBA training for group.</p> <p>RP undertook to try and gather data on this.</p>     |
| 9. Frequency, dates and venues for future meetings | Next meeting to take place <b><u>19<sup>th</sup> January 2017 at 10.00am in Room 5, Ballymote Centre, Downpatrick</u></b>   |   |