

**Minutes of the South Belfast Locality Planning Group**  
**held on Friday 24<sup>th</sup> February 2017 at 10am**  
**in South Belfast Sure Start, 52 Drumart Square, Belfast BT8 7ET**

**Present:**

Name:	Organisation:
Kelly Maxwell	Autism NI (Chair)
Una Casey	CYPSP
Joanna Tarach	Barnardos BME project
Gabi Mornhinweg	BHSCT
Kris Morrison	NIACRO
Karolina Morgan	CASA Family Support Hub
Annette McCann	Save the Children
Lauren Marks	Windsor Women's Centre
Mary- Frances McWade	Youth Justice Agency
Grace Clydesdale	Sólás
Laura Rankin	CYPSP
Anne McKay	Mornington Community Project
Alison Robinson	South Belfast Sure Start

**Apologies:**

Name:	Organisation:
Kerry McIvor	South Belfast Partnership Board
Glenda Davies	Sandy Row Community Forum
Allison Breadon	Belvoir ASD
Richard Mealey	Donegall Pass Community Forum
Jamie Compton-Rea	ASCERT
Natasha Brennan	LORAG
Gerry Largey	BHSCT

**Welcome and Introductions**

Kelly welcomed everyone to the meeting and thanked South Belfast Sure Start for hosting the meeting. A round of introductions took place.

**Apologies**

Apologies were as noted above

**Minutes of the Previous Meeting**

Kelly noted that she had changed organisation at the time of the last meeting and minutes do not reflect this. Laura agreed to make this change and re-circulate.

### **Action: Laura to amend the minutes accordingly and re-circulate**

#### **Matters Arising**

- At the December meeting it was agreed that members should send any bespoke family focused activities their organisations provide, to be included in the Action Plan. A paper of activities was passed around and anyone who has not yet contributed was encouraged to send their information to Laura. Alison from Sure Start noted that their events are held in conjunction with Windsor Women's Centre, and suggested that their names should be added to the document. Kelly added that she was impressed by the number of families reached by the services and it is great to have it documented. Una reminded the group that any upcoming events can be circulated through the Locality Planning Group. Grainne had agreed at the last meeting to liaise with the Family Support Hubs around needs in Sure Start. Alison said she was unsure what stage this is at and would discuss with Grainne and give an update at the next meeting.

-Linkages with Education Authority- Michael McConkey came along to the education sub group and receives the papers for the meetings. It is hoped Michael will come to the meetings when education is being discussed.

### **Action: Organisations to send information about bespoke family focused activities if they have not done so**

### **Action: South Belfast Sure Start to be added to Family Focused Activities document**

### **Action: Alison to give feedback about Sure Start position at next meeting**

#### **Family Support Hubs Update**

##### CASA Family Support Hub

Karolina gave an update on the CASA Family Support Hub. The gaps in services have remained consistent since the report at the previous meeting. These gaps include trauma support for ethnic minority families, specifically Syrian families, ASD support pre and post diagnosis, pre-school support outside Sure Start areas and respite day care/ childcare services. More recently the Hub has had good opportunities to work with other organisations e.g. parenting programmes in partnership with other organisations. Karolina has been networking with schools and

nurseries in Finaghy and Upper Malone areas. It was noted that it is vital to recognise that there are family support needs in more affluent areas. Karolina highlighted that some GPs have been harder to engage as they can be hesitant to work with organisations who do not have a contract with the Trust, however some have been open to the idea of 'social prescribing', when GPs write a prescription for a family to refer to a Family Support Hub.

#### Outer South and East Family Support Hub

Claire gave the group an update on the Outer South and East Family Support Hub. She noted that the biggest issue in this Family Support Hub is the geographical size of the area and the limited resources available. Basic family support packages are available in this area however there is a need for more intense services such as the Early Intervention Support Service, which is not available in this Hub area. Childcare is also an issue now there is no access to Employers for Childcare services. Home Start was identified as a good resource, but they are not funded in all areas. It was noted that it would be useful to have a representative at the Locality Planning Group to give further information on the services they currently provide. Alison made the group aware that the PHA's Social Investment Fund money is out for tender, which might be useful for the Outer South and East Hub to apply for, however this will not cover the full area. Claire and Karolina both noted that the Family Support Hub Co-ordinators do not have the capacity to meet with families to assess their needs, which is an issue.

It was acknowledged that the information coming from the Family Support Hubs in the area provides some invaluable qualitative information what will help to inform the forthcoming South Belfast LPG and Belfast Area Outcomes Groups action plans for 2017-2020.

#### **Action: Home Start representative to be invited to the next LPG meeting**

#### **CEOP Training Update**

At the December meeting, it was agreed that Kelly and Una would deliver CEOP Ambassador Training to Locality Planning Group members. Una informed the group that CiNI are rolling out a number of CEOP training sessions in the next month. In order to avoid duplication it was agreed that after the CiNI courses take place there will be an analysis of need carried out to establish whether a further practitioner course is needed. Una commented that online safeguarding is a priority

issue in the Western Outcomes Group area and they are running an online safety campaign. It would be useful to learn from this work.

**Action: Laura to send out dates of CiNI CEOP training.**

**Belfast Outcomes Group Feedback**

Una reported that at the last Belfast Area Outcomes Group, there was a detailed discussion around ASD and ADHD waiting lists and pathways. There is a regional piece of work being undertaken by the Health and Social Care Board around streamlining pathways

Una explained that at the CYPSP meeting Claire Mangan CEO of the Education Authority gave a presentation on work that will be carried out in a joined up approach between Education and Health for children with disabilities.

Una outlined a number of documents currently out for consultation. The Children and Young People's Strategy is out for consultation and is available to access on the Department of Education website, the closing date for this consultation has been extended to 31 March 2017. Belfast City Council's community plan "The Belfast Agenda" is currently out for consultation and will be open until 31 March 2017. Members were encouraged to respond to this from their own organisation's perspective. The Outcomes Group will be doing a joined response to this, this is currently being undertaken by Jackie Redpath and Una will add Locality Planning work to this. The council is hosting a number of consultation events across the city, there will be one on Monday 13 February in West Belfast. Details of this event will be circulated to members.

The Adoption and Children's Bill is also currently out for consultation and will be open until 10 April 17. It was highlighted to members that Chapter 3 would be of particular interest to them as it discusses the CYPSP structures and puts forward that CYPSP should be put on a statutory footing with an independent chairperson with the Safeguarding Board for Northern Ireland (SBNI) becoming a sub group of it. There is also a proposal in this chapter about the Outcomes Groups being put on a statutory footing.

The Terms of Reference for Locality Planning Groups and Outcomes Groups were discussed. Una noted the Locality Planning Group Terms of Reference will be circulated for interest of members.

**Action: Terms of Reference for Locality Planning Group to be circulated**

The Belfast Outcomes Group will be developing their new Action Plan for 2017-2020 and an Action Planning workshop has been arranged for April to discuss the new plan. An update on this will be given at the next Locality Planning meeting.

### **Action Plan - Next Steps**

Kelly suggested that it might be useful to have a sub group to review the previous action plan and make some key points to start the new action planning cycle. The following members agreed to be part of the Action Planning sub group: Karolina, Gabi, Lauren, Kelly, Kris and Una. The date of the meeting was agreed as Tuesday 4 April at 10am, venue to be confirmed.

At the education sub group it was recognised that there are several wards under the average for attendance in South Belfast, including wards in more affluent areas. Members agreed education can affect other outcomes and it is important to work in partnership to improve these outcomes. Claire explained that she is involved in collaborative working with schools in the Newtownabbey area and they are creating shared policies and joint Education Welfare Officers to improve consistency and share good practice. Una noted that in the Northern area Ballymena have developed a forum for pastoral care teachers to meet to share learning and this has proved very effective. In a piece of research carried out in Manchester it was identified that Physical Education is a significant issue with children missing school. To try and combat this, schools have adapted their lessons to include other activities, such as walking.

Una showed the group the Western Outcomes Group Action Plan, which is a one page plan; the layout was designed by a group of young people. It was agreed that the LPG should also do a one page plan as it is clear and concise .

### **Action: Action Planning Sub Group to meet on Tuesday 4 April, venue TBC**

### **Any Other Business**

Kelly made the group aware that the Law Centre has a Family and Mediation helpline number for adults. This would be useful for those who are moving from children's services to adult's services.

NIACRO are starting a project in April called SCOPE, for young people who have a parent or sibling in custody. This project will support families for a period of six months to one year and will be Belfast wide. Kris agreed to do a presentation on this service at an upcoming Locality Planning meeting.

Autism NI have a helpline available 3 days per week 9am-5pm and Tuesdays and Fridays 9-1.30pm which can be accessed by families pre and post diagnosis. The helpline number is 028 9040 1729.

A new procedure has been implemented in schools to support SEN pupils- If families feel they are not getting the support they need complaints can now be made to the ombudsman, when all other complaints procedures have been exhausted.

Barnardos are running an Incredible Years programme starting on 7<sup>th</sup> March for parents of children aged 7-12.

**Action: Kris to send information about SCOPE to Laura to circulate**

**Action: Presentation on SCOPE to be organised**

**Action: Details of new SEN complaints procedure to be circulated**

**Action: Details of Incredible Years programme to be circulated**

### **Upcoming 2017 meetings:**

Friday 28 <sup>th</sup> April 2017 at 10am	Save the Children
Friday 23 <sup>rd</sup> June 2017 at 10am	ADDNI
Friday 25 <sup>th</sup> August 2017 at 10am	LORAG
Friday 27 <sup>th</sup> October 2017 at 10am	Windsor Women's Centre
Friday 8 <sup>th</sup> December 2017 at 10am	TBC