

**CYPSP meeting**

**14 February 2018**

**Mossely Mill, Newtownabbey**

**Attendance:**

Hugh McCaughey, SEHSCT (Chair)  
 Pauline Leeson, CiNI  
 Ellen Finlay, CiNI  
 Dawn Shaw, Action for Children  
 Anne Marie McClure, Start 360  
 Michael Murray, YJA OBO Declan McGeown, YJA  
 Brenda McQueen, Dry Arches Children's Centre  
 Michelle Tennyson, PHA  
 Edel Fox, STEP  
 Pauline Allison, NIHE OBO Clarke Baillie  
 Marie Roulston, NHSCT  
 Margaret Burke, SBNI  
 Michael Heaney, YJA OBO Declan McGeown  
 Paul Yam, Wah Hep  
 Cecil Worthington, HSCB  
 Malachy Crudden, CCMS OBO Gerard Campbell  
 Una Lernihan, HSCB  
 Una Turbitt, PHA  
 Michael Murray, SEHSCT OBO Brendan Whittle  
 Liz Arthur, PBNI OBO Cheryl Lamont  
 Kristie Morton, PSNI

**Apologies:**

Liam Hannaway Newry, Mourne and  
 Down District Council (Vice Chair –  
 Chaired the meeting)  
 Kieran Downey, WHSCT  
 Michael Donnelly, Department for  
 Communities  
 Clare Mangan, Education Authority  
 Cheryl Lamont, PBNI  
 Clark Bailie, NIHE  
 Declan McGeown, YJA  
 Maura Muldoon, PSNI  
 Eileen Thompson, Cedar Foundation  
 Hugh Hamill, PBNI  
 Jo Marley, Bryson  
 Paul Morgan, SHSCT  
 Lesley Walker, BHSCT  
 Brendan Whittle, SEHSCT  
 Bernie McNally, SBNI  
 Geraldine Teague, PHA  
 Paddy Mooney, Include Youth

**In Attendance:**

Maurice Leeson, HSC0B  
 Valerie Maxwell, HSCB  
 Helen Dunn, HSCB  
 Una Casey, HSCB  
 Annie Clarke, HSCB  
 Stephanie Thompson, HSCB

<b>Agenda Item</b>	<b>What was Discussed/Decision</b>	<b>Lead</b>
<b>1. Welcome</b>	Mr McCaughey chaired the meeting and welcomed members to the CYPSP meeting and noted the apologies as above.	Maurice Leeson
<b>2. Minutes of the last meeting 4 October 2018</b>	The minutes of the CYPSP workshop held on 4 October 2017 were agreed.	

<p><b>3. Matters Arising</b></p>	<p><b>a) <u>Outcomes Star Pilot</u></b>  Mr Leeson reminded members that a workshop would be arranged to bring together HSC Trust representatives as nominated by the outcomes group chairs to explore processes for measuring outcomes within family support contracts. Maurice noted the outcomes star was the most favourable by HSC Trusts.  Mr Murray updated members that the SEHSCT have included the outcomes star in all core children and adult services.</p> <p>There was also discussion about the Locus of Control measurement tool that is used by TEO and a number of signature projects.</p> <p>A workshop has been arranged for 26 February with presentations from Triangle consulting and EITP. Maurice has asked if any members wish to attend this workshop to contact the CSP Team asap.</p> <p><b>Action: The programme for this workshop will be shared with CYPSP members and an update to be provided at next meeting</b></p> <p><b>b) <u>Programme for Government database</u></b></p> <p>Ms Clarke updated members on the position of the programme for Government database. BSO are working with the CSP Team to develop a searchable database that will be hosted on the CYPSP website. The database primarily focuses on the 'Best start in Life' PfG outcome.  Mr McCaughey noted it would be helpful if the database reflected the recently agreed 12 PfG outcomes.</p> <p><b>Action: Circulate the 12 new PfG outcomes and 42 indicators to CYPSP members</b></p> <p>Mr Leeson noted that CYPSP are in discussions with DE to ensure the new Children's Strategy for NI measurement indicators are consistent with the CYPSP information system's datasets.</p> <p>There was a further discussion about the need for members through their work to connect how CYPSP is contributing to PfG. Mr McCaughey advised it would be beneficial if we could also</p>	<p>Workshop: 26 Feb 18</p> <p>All members to consider</p> <p>Stephanie Thompson</p> <p>Annie Clarke</p>
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	<p>demonstrate our contributions to community planning and other partnerships and how they contribute to PFG.</p> <p>There was agreement by members to give this further thought.</p> <p>Outcomes Group representatives highlighted how many outcomes group children and young people's plans have been adopted as part of local community plan.</p> <p>Ms Turbitt also reflected the success of EITP bringing together DE and DH to demonstrate learning and opportunities for further collaborations.</p> <p>Mr Murray highlighted the South Eastern Outcomes Group / SBNI Partnerships Conference on 19 April that will bring together partnerships across the south eastern area to work better together and share learning.</p> <p><b>Action: Mr McCaughey has asked members to consider a strategic workshop with Departments, Local Government, CYPSP and other partnerships to create a shared horizontal accountability process.</b></p> <p><b>c) <u>CYPSP Annual Report 2016/17</u></b> Mr Leeson thanked members for their comments on the CYPSP Annual Report and highlighted a few changes that were made to improve the report since the last meeting including the family support hub infrastructure (page 3) The report will now be shared with the HSCB Senior Management Team and Department.</p> <p><b>d) <u>CYPSP Membership Paper</u></b> On Agenda</p> <p><b>e) <u>Draft CYPSP Plan</u></b> On agenda</p>	CSP Team
<p><b>4. CYPSP Membership Paper</b></p>	<p>Mr Leeson presented the amended membership paper following discussions at the last CYPSP meeting. The proposals outlined in Mr Leeson's presentation to CYPSP members (as per the membership paper) are based on outcomes group membership. Mr Leeson thanked members for their comments and noted 4 HSC Trusts were content with the detail and one Trust send through a few recommendations.</p>	

	<p>Mr Leeson reminded members that if CYPSP is put on a statutory footing as proposed in the Adoption and Children’s Bill the membership will need to be revisited.</p> <p>Ms Turbitt welcomed Mr Leeson’s presentation and suggested how PPI in considered within outcomes groups.</p> <p>Ms Lernihan agreed with the importance of PPI and suggested a person centred approach with appropriate methods for engagement applied.</p> <p>Ms Tennyson suggested CYPSP should review their plans to agree a PPI approach.</p> <p>There was further discussion about how children and families have been involved in CYPSP work including:</p> <p>Ms Casey highlighted a piece of work from the western outcomes group through UNICEF that involves children in their work via UNICEF standards.</p> <p><b>Action: Una Casey to circulate the UNICEF paper</b></p> <p>Ms Roulston welcomed the recent decisions to include locality planning group chairs on outcomes groups as they work closely with young people and families. Ms Roulston also noted the benefits of the participation worker in the Northern Area.</p> <p>Ms Maxwell noted during the meeting that the Southern Outcomes Group are working with VOYPIC, Sixth Sense and Department for Communities to establish an advisory panel to take forward decision making in the southern area.</p> <p>Mr Murray shared with members the benefits of an intern scheme in the South Eastern area with two care experienced young people through fixed contracts and contributions to college degrees.</p> <p>Ms Shaw highlighted that young people have existed on the Action for Children Governance Board for many years and are actively involved in decision making. Ms Shaw noted participation and coproduction must not be tokenistic.</p> <p>Ms McClure suggested the NI Youth Forum as a participation model that has worked well over time.</p>	<p>Ms Casey</p>
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<p><b>5. Draft CYPSP 2017-2020 Plan</b></p>	<p>The Draft CYPSP Plan was shared with CYPSP members for discussion and agreement. There was some discussion about what members understand about coproduction and if this should be considered for inclusion on the draft plan. Members reflected on a piece of work that was commissioned by HSCB several years ago to develop an engagement strategy for CYPSP.</p> <p>Members also reflected on the previous discussions as per item 4 on the proactive work the locality planning groups were doing with children and families.</p> <p>Ms Turbitt has agreed to share with Mr Leeson a model existing within Child Health Promotion</p> <p><b>Action:</b>  <b>Mr McCaughey has suggested there would be merit to explore the current representation, engagement and active participation of children, young people and families in CYPSP work</b></p> <p>The CYPSP team will continue to develop the CYPSP Draft Plan.</p>	<p>Una Turbitt</p> <p>All members coordinated by CSP Team</p>
<p><b>6. Regional Sub Groups</b></p>	<p>Mr Leeson shared an update report on the progress of the regional subgroups including a Think Family Symposium in May 2018 and a forum of parent led organisations for children with a disability.</p>	
<p><b>7. Feedback from Task and Finish Groups</b></p>		
<p><b>Holiday Hunger</b></p>	<p>Ms Finlay presented the Gets Active (holiday hunger) logic model following a series of pilot projects in Portadown. A Gets Active toolkit is also underway by a few members of the task and finish group. Ms Finlay also noted the ongoing research with Northumbria University to map holiday hunger initiatives across NI that will be presented by Children in Northern Ireland shortly. Ms Finlay highlighted 50% of funding has also been secured for three years to continue the PGA programme in Portadown.</p>	
<p><b>Adverse Childhood Experiences</b></p>	<p>Mr Leeson provided an update on behalf of Kiernan Downey; an initial task group has been set up with the agencies that supported the</p>	

<b>Task Group</b>	<p>planning of the ACE conference. The first meeting will take place in March 2018 and members will be scoped.</p> <p>Mr Leeson also noted that the task group are currently involved in the 3 Nation ACE approach and that CYPSP are working closely with colleagues in TUSLA re ACES and Signs of Safety.</p> <p>Ms Roulston noted that there is ongoing ACE Training underway within social work strategy teams in HSC Trusts and how this comes together will be important.</p> <p>Ms Burke highlighted the role of SBNI in taking forward the ACE agenda in Northern Ireland and that a business case is underway for this piece of work.</p> <p>Mr McCaughey reflected on discussions and suggested the ACES approach would be ideal for buy in and linkages with community planning.</p>	
<b>Education &amp; Health Disability Task Group</b>	<p>Mr Leeson provided an update from this new task group.</p> <p>The first meeting of this new group took place in January 2018. The subgroup has drafted its terms of Reference and will agree this at the next meeting in April 2018. The focus of the group will be to develop and strengthen multi-agency partnerships in the delivery of high quality, integrated Early Year's SEN provision and support across Northern Ireland. The subgroup is keen to link into other existing groups both within CYPSP and cross-departmental groups.</p>	
<b>8. Outcomes Groups</b>		
	<p><u>Belfast Outcomes Group</u></p> <p>Ms Casey provided an update on behalf of the chair – Since the last meeting the outcomes group members presented to Belfast Strategic Partnership. The outcomes group is the early years/early intervention subgroup of BSP. This presentation was to begin to strengthen linkages between the two groups</p> <p><u>Northern Outcomes Group</u></p> <p>Ms Roulston provided an update on the progress of the Northern Outcomes Group. Three tenders have been completed and services awarded for adhd, disability outreach and cultural integration. A</p>	

	<p>proportion of funding has also gone out as small grants in the northern area.</p> <p>The Northern Outcomes Group and locality planning groups have recently hosted a series of resilience documentary showings in Carrick, Glengormely and Causeway.</p> <p>Ms Roulston reflected and thanked Ms Casey for her support and contributions in developing the South Eastern Outcomes Group.</p> <p>Mr McCaughey praised members for the amount of learning and sharing of resources across CYPSP structures.</p> <p><u>South Eastern Outcomes Group</u></p> <p>Mr Murray provided an update for the South Eastern Outcomes Group on behalf of the chair. Mr Murray commended the collaborative joint working from the outcomes group over recent years and the wealth of members that value and attend the meetings. Mr Murray highlighted the positive energy the locality groups/chairs have brought to the outcomes group.</p> <p>The South Eastern Partnership Conference that will be held in partnership with the South Eastern Safeguarding Panel in April 2018.</p> <p>Recently the outcomes group have been informed of the new community resolution notices work between Youth Justice Agency and PSNI that will strengthen onward support and referrals to family support hubs for children in need of support.</p> <p>The South Eastern DACT are working with outcomes group partners to deliver a local ACE networking event bringing together, drug, alcohol and mental health service providers. A future networking event will focus on children, family and drug, alcohol and mental health service providers.</p> <p>Mr Murray noted to members that the group are driven by reflecting on the progress of the outcomes group action plan and report cards following a series of detailed action planning workshops that took place last year to refocus members.</p> <p>Mr Murray reflected and thanked Ms Thompson for her support and contributions in developing the South Eastern Outcomes Group.</p> <p><u>Southern Outcomes Group</u></p> <p>Ms Maxwell provided an update for the Southern Outcomes Group on behalf of the chair. Ms Maxwell highlighted the delivery of the Southern</p>	
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	<p>Outcomes Group action plan is being taken forward by 5 subgroups. There are a number of enthusiastic and committed members on the groups taking forward tasks and events.</p> <p>Ms Maxwell noted a partnership / funding arrangement between the Banbridge PCSP and outcomes group to support children with adhd and mental health issues presenting to custody.</p> <p>The family support tenders for the Southern area are about to be retendered and will be based on outcomes and the outcomes star.</p> <p>Ms Maxwell noted the education subgroup chaired by Education Authority for the Southern Outcomes Group that are exploring a study centre model similar to Newry.</p> <p>Members have been signposted to the CYPSP website for a detailed plan from the Outcomes Group.</p> <p>There was a discussion about how report cards for CYPSP are generated from locality groups and fed to outcomes groups for reporting. Ms Casey highlighted that all locality workers were recently trained in developing report cards. They come together on a bimonthly basis to share best practice and learning. There are also opportunities for locality workers to input and present their work at outcomes group meetings.</p> <p><u>Western Outcomes Group</u></p> <p>Ms Casey provided an overview of the Western Outcomes Groups progress on delivering on the priorities of the western children and young people's plan. Several areas of work were discussed including the upcoming western area ACE Conference on 2 March, UNICEF child friendly initiative, the western digital resilience conference hosted by the outcomes group chair during internet safety week, steps to cope train the trainer opportunities, the chair of the outcomes group recently presented the work of the CYPSP Western Outcomes Group to the Western Local Commissioning Group and finally a tendering process is underway to develop an trauma informed community model involving schools over the next few years.</p> <p><b>Action: Mr Downey to present on the UNICEF Child Friendly Initiative at the next meeting</b></p>	<p>Kieran Downey</p>
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	<p>There was discussion among members about the best ways to share best practice and when is appropriate to grow and spread practice across Trusts when it works.</p> <p>Mr Worthington proposed bringing initiatives to the outcomes group chairs meeting prior to CYPSP or alternatively to Trust Director meetings to which a decision can be brought back to the CYPSP meetings.</p>	
<b>Locality Planning</b>	<p>Ms Casey shared with members the Locality Planning Groups update report. The report provided members with a chance to reflect on locality developments and emerging trends.</p> <p>An overview was provided on each Outcomes Area's locality planning developments as outlined in the update report.</p> <p>Ms Casey highlighted the locality core members survey is being collated. There was a 25% response rate of which has demonstrated 90% sharing, communication and trust among members. Ms Casey noted the comments from members were very encouraging.</p> <p>The peer group meetings continue five times per year for locality workers to share best practice and coordinate training opportunities.</p> <p>There will be a locality planning celebratory workshop on 11 May to reflect to 18<sup>th</sup> year of locality planning. This will be an opportunity for the framework for locality planning and the standards to be launched.</p> <p>Ms Casey noted there has been discussion between locality workers re the name of our locality planning groups as other structures have given their local groups similar names.</p> <p>Ms Roulston commended Ms Casey for her support in coordinating the locality planning and outcomes group work in the Northern Outcomes Area.</p> <p><b>Action: Ms Casey to share the locality planning update report in the paper circulation</b></p>	Una Casey
<b>Family Support Hubs</b>	<p>Ms Dunn directed members to the quarter 1 and 2 family support hub report card. The referrals remain the greatest among children aged 5-10years old for emotional behavioural difficulties.</p> <p>Ms Dunn highlighted that hubs are now measuring the number of children presenting with a learning, physical or sensory disability being referred to the</p>	

	<p>hubs.  There were two recent visits to family support hubs noted during the meeting; Mr McCaughey recently joined the Lower North Belfast Hub meeting and the Departments joined the Craigavon/ Banbridge Hub Meeting.  The annual core member's survey will underway in upcoming months and the report will be ready for the next CYPSP meeting.  Ms Dunn also noted a submission to the transformation fund to enhance and secure family support hubs including administration.</p> <p>There was discussion among members about the value the EISS, SIF funded programmed and many others have brought to absorbing a large percentage of family support hub referrals. Much of this funding is due to come to an end in 2018/19. Mr Girvan and Ms Leeson reflected on the pressure upon the community/voluntary sector agencies. Mr Girvan also highlighted the continued 11-15% cut from neighbourhood renewal agencies which needs addressed as valuable staff structures are being lost.  Ms Shaw commended the success of the family support hubs and how tangible they are to support families. Ms Shaw noted that Action for Children manage a number of hubs and understand the pressure on staff and their time.</p> <p>Mr Leeson highlighted the mix of funding currently invested into family support hubs including HSCB, Trusts, Department of Health and Department for Communities. Mr Leeson also proposed there is an opportunity for us to reinforce hubs in the Family / Parenting Strategy for Northern Ireland.</p> <p>Mr McCaughey suggested in light of the success of CYPSP and upcoming challenges that there might be merit in presenting to the TIG Group that is chaired by the permanent secretary on how CYPSP is adding value / contributing to transformation via multi agency approaches.  Two or three key messages / asks through a 10minute slot would be appropriate. Members agreed resourcing, best practice and outcomes are our key messages.  Mr McCaughey notes he would be happy to sponsor this opportunity as chair of CYPSP.</p>	
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	<p><b>Action: Core Members survey to be presented at the next CYPSP meeting</b></p> <p><b>Action: Scope the possibility of a CYPSP presentation at TIG</b></p>	<p>Helen Dunn</p> <p>Hugh McCaughey /Maurice Leeson</p>
<b>Information Updates</b>	<p><u>Information Report Card</u>  Ms Maxwell provided an update from the CYPSP Information Team. The Quarter 1 and 2 report was made available to members in their packs.  Ms Maxwell noted the 2016/17 datasets are currently being updated on the CYPSP website. The Super Output Areas are also being introduced on the layered mapping system. Ms Maxwell highlighted this is a significant piece of work that will take some time for the team to complete.  Training will be available for member agencies later in the year.  The NI Outcomes Monitoring Report for 2017/18 is also underway development and will be available to download shortly on the CYPSP website.  The CYPSP E-zine has been experiencing some technical issues over recent months. The CSP Team are testing a new system.  Ms Maxwell highlighted the ongoing advice and support CYPSP have been providing to TULSA who are developing an information system similar to the CYPSP Information hub.  The EITP monitoring support through the CSP Team is ongoing. Ms Maxwell paid reference to the Time for Me Project in the SEHSCT area.  Ms Turbitt acknowledged the work from the CSP Team to support the EITP work streams.</p>	
<b>Communication Updates</b>	<p><u>Communication Report Card</u>  The Quarter 3, October to December CYPSP Communication Performance Report was shared with members. Ms Thompson highlighted a few positive performance measures from the CYPSP communications over the past three months including:</p> <ul style="list-style-type: none"> <li>• 66% increase of new visitors to the CYPSP website</li> <li>• 75% of referrals to the CYPSP website were from the CYPSP twitter account</li> <li>• Facebook has been increasingly reaching out to families and practitioners. User engagement continues to increase</li> </ul>	

	<ul style="list-style-type: none"> <li>• The CYPSP twitter reached over 130,000 between October and December – this was the largest audience that has ever been reached via CYPSP social media.</li> <li>• The Regional ACE Conference generated a lot of traffic to the CYPSP website. Ms Thompson noted all the presentations and recorded video are on the CYPSP website.</li> </ul>	
<b>Any other business</b>	An invitation to the Family and Parenting Support Strategy Consultation event on 11 April was shared with members. Members have been encouraged to attend.	
<b>Date of next meeting:</b>	<b>16 May 2018, 9.30am-12.30pm, Mossley Mill</b>	