

## Notes of Down Locality Planning Group

Meeting on – 6th December 2017 at 10.00am

Venue – Ballymote Community Centre, Downpatrick

**Present:** .Danielle McCarry (CDRCN), Jenny Lavery (CDRCN), Aisling Rennick (NMDDC), Stephanie Thompson (HSCB/CYPSP), Stephen Glass (Lecale Learning Community), Karen Otley (SE Trust), Louise Kearney (Action for Children), Pauline McMullan (YMCA), Lisa McClay (YMCA), Dorothy McMullan (Homestart Down), Mal O'Hare (SE Trust), Ralston Perera (SE Trust) and Orla Watt (Parent Action)

**Apologies:** Helen Brown (Bryson), Sheila Simons (SE Trust), Helen Leigh (SE Trust), Nicholas McCrickard (CDRCN), David Patterson (NMDDC), Kyle Duncan (Autism NI), Avril Annett (Parent Action), Michaela Murray (Youth Justice Agency), Katrina Hynds (NMDDC), Anne Marie Mulholland (Early Years) and Alannah Brown (Surestart Down).

**In Attendance:** Lisa Harper (SE Trust)

Agenda Item	Brief Description	Action
1. Welcome and Introductions	.RP welcomed all attendees and introduced Karen Otley (KO), Family Support Hub Coordinator for the SE Trust, who has joined the group.	
2. Apologies	Noted as above. RP also advised that Hugh McCaughey (Chief Exec of the SE Trust), who was due to attend this meeting had regrettably offered his apologies due to another work commitment.	
3. Notes of the 17th Oct 2017 Meeting and any matters arising	Actions for last meeting were: <ol style="list-style-type: none"><li>1. Follow up on recommendations including inviting FSH coordinator to attend and further engagement with young people and families. - being actioned</li><li>2. Inviting Alison Wilson (Trust Autism Manager) to attend future meeting - done</li><li>3. Make enquiries re Refugee Families and services offered - Request made for presentation from Barnardo's</li></ol>	

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	<p>4. FSH Info to be sent to SG - Done</p> <p>5. Dates and venues for 2018 to be secured - Done</p>	
4. Smoke Free Homes In Down Locality	<p>Lisa Harper (LH) from the SE Trust thanked the group for the opportunity to come back and to link with us about rolling out the initiative in the area. She advised that currently work is underway in the Colin area and once this is completed, she will want to link in with us. LH advised about the benefits of the scheme and how easy it is to implement. After some discussion, it was agreed that a sub group would be formed to take forward the work. This group to include AB, ST, DMcM, JL, DMcC, AR, RP and LH</p>	RP to set date for group to meet in Jan 2018
5. Children with additional needs sub group	<p>ST update the meeting regarding the work of the sub group, referring to the notes of the group dated 25th Oct, which had been circulated. There was a very lively debate covering such issues as definitions of disability, role and accessibility of support groups. Following this, the general consensus being that there was still along way to go for the group and that a further date to meet would be organized for early 2018.</p>	ST to organise date to meet in early 2018
6. Feedback on meeting with Lecale Learning Community	<p>RP and ST advised the group they had made a presentation (copy of document circulated) to the Lecale Area Learning Community in November. Part of the presentation was potential areas of work that could be taken forward with the LPG. It was left that the Area Learning Community would have further discussions and agree what they wanted to do.</p> <p>SG made the point that any initiatives planned would be usefully focused on Newcastle and Castlewellan and he also emphasized the need to have a closer look at Murlough as this was highlighted as an area of need.</p>	Contact to be made with Paula Nixon CDRCN re Murlough
7. Family Support Hub	KO gave an overview the work of the Family	

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Information for Down Locality	Support Hub (FSH) in the Down locality,. She explained that to date 115 families had received a service. The emerging trend seemed to be for emotional support for Primary School age children, in addition there is also the need to deal with anxiety issues for adolescents. KO went on to explain the structure of the Hub services, who is involved (partners) where referrals come from and the sorts of services offered.	
8. Back to school/school uniform toolkit	ST made reference to the document circulated, which was all the ancillary paperwork and letters etc that form part of the Uniform project. This resource would be available for all groups who wished to run the project in the future.	
9. Chairing Arrangements	RP advised the group that his secondment to the SIF project would be coming to an end in Aug 18 and at this time, would probably leave the group He asked if anyone had an interest in taking on chairing responsibilities for the group, express an interest in writing to him or ST. DMCC suggested that this should be looked at nearer to the time.	Chairing arrangements to be raised at APRIL 18 meeting
10. Needs Analysis Work	<p>RP advised members that a piece of work will be commissioned jointly funded by Down, Ards and Nth Down and Lisburn SIF partnerships to capture data on unmet need in the localities. RP asked if there were any expressions of interest from members, and that this info was forwarded to others who may be interested, Details to be circulated when spec completed and ready to be let.</p> <p>AfC, CDRCN and Parent Action expressed an interest verbally.</p>	
11. AOB	ST advised that members should "Save the date" for 19th April 2018, as SE Outcomes Group would be holding a conference. Details of content to be confirmed, but only 100 places available.	

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	<p>RP advised all members of free training in January 18 for the Steps to Cope intervention, which is for practitioners to assist children and young people with parents suffering the effects of Drug and Alcohol misuse.</p> <p>.</p>	
<p>11. Date and venue of next meetings</p>	<p>22nd Feb 2018, at 10.00 in Ballymote</p>	