

## CYPSP Meeting (Virtual)

5 May 2022

Name	Organisation	Present	Apology
<b>Statutory Sector</b>			
Aidan Dawson	PHA (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brendan Whittle	SPPG / DoH	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maurice Leeson	SPPG/DoH	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Geraldine Teague	PHA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Deirdre Webb	PHA	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Una Turbitt	EA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rory McLaughlin	EA Youth Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carol Diffin	BHSCT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Maura Dargan	NHSCT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barbara Campbell	SEHSCT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Colm McCafferty	SHSCT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Cassidy	WHST	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adele Faulkner	NIHE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Aideen McLaughlin	PBNI	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gordon McCalmont	PSNI	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stephen Martin	YJA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shirley McKenna	CCMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marie Ward	SOLACE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Helen McKenzie	SBNI	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Donnelly	DfC	<input type="checkbox"/>	<input type="checkbox"/>
Paul Brush	DE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Volunatry Sector</b>			
Pauline Leeson	CiNI	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lorna Ballard	Action for Children	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Name	Organisation	Present	Apology
<b>Voluntary Sector</b>			
Paddy Mooney	Include Youth	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Amanda Jones	Action Mental Health	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michele Janes	Barnardo's	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Celine McStravick	National Children's Bureau	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary McMichael	ASCERT	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stephen Dallas	Bytes Project	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Community Sector</b>			
Brenda Macqueen	Dry Arch Children's Centre	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marie Cavanagh	Lower Ormeau Residents Group	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jacinta Linden	Bolster Community	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alix Crawford	Mae Murray Foundation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>BAME Sector</b>			
Paul Yam	Wah Hep Chinese Community Assoc	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>In Attendance</b>			
Maxine Gibson	CYPSP (Professional Advisor)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bronwyn Campbell	CYPSP (Regional FSH Co-Ordinator)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Valerie Maxwell	CYPSP (Information Manager)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Una Casey	CYPSP (Business Support Manager)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sharon McMinn	CYPSP (Planning Support Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kori Gault	CYPSP (Planning Support Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cecilia Milburn	Barnardo's – obo Michele Janes	<input checked="" type="checkbox"/>	
Lorraine Ringland	PHA – obo Geraldine Teague	<input checked="" type="checkbox"/>	
Lynda Vladeanu	SEHSCT – obo Barbara Campbell	<input checked="" type="checkbox"/>	

## Note of Meeting

Agenda Item		Discussion	Action
1.	Welcome & Introductions	<p>This was the first meeting of the Partnership under new Chairing arrangements. Aidan Dawson welcomed all to the meeting and a round of introductions followed. Apologies were noted as above.</p> <p>Primary focus of the meeting was around CYPSP's regional priority education.</p>	
2.	Note of Previous Meeting & Matters Arising	<p>Note of previous meeting of 3 February 2022 (<a href="#">Paper 1</a>) was approved and signed off as an accurate record. Update on progress of previous actions can be found in the Action Log in Appendix 1 of these minutes.</p> <p><a href="#">Paper 2</a> - NI Children &amp; Young People's Plan 2021-24 was tabled for noting as the final version which is now available to download from the CYPSP website.</p>	
3.	Workforce Challenges	<p>On the back of discussion at February's CYPSP meeting where capacity/workforce challenges across the sectors was acknowledged, a meeting took place between a small group of Trust/vol/com sector reps at the end of April which provided an opportunity for further discussion to explore:</p> <ul style="list-style-type: none"> <li>• Potential strategic position in respect of the pooling of resources for the vol/com sector to focus attention and resources on early intervention family support, which may release some pressure on statutory services?</li> <li>• Potential involvement of Education Welfare/Youth Services in conversations as they are big players in supporting vulnerable families/vulnerable young people.</li> </ul> <p>Maxine Gibson updated the Partnership with regard to the discussion and brought about a proposal of a Regional Workshop in June, to look specifically at a collaborative response to the workforce issues, which Partners agreed to.</p>	<p>1 - Note of April meeting to be shared with Partners – Sharon McMinn</p> <p>2 - Regional Workshop (in person) looking specifically at a collaborative responses to workforce issues to be arranged for June 2022 – Maxine Gibson / Sharon McMinn</p>

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4.	Review of Children's Services	Aidan Dawson is in the process of writing to Prof Ray Jones (Chair of Children's Services Review Panel) extending an invite to the August Partnership meeting. The SCIE Review Report, CYPSP 2020/21 Annual Report and the 2021/24 NI Children & Young People's Plan will also be shared with the Review Panel for information, along with details of the upcoming Family Support Hub Celebration Event in June.	3 - Prof Jones/Review Panel to be made aware of the Workforce Challenges Workshop in June – Aidan Dawson / Maxine Gibson / Sharon McMinn
5.	CYP Participation Network Update	<p>Kori McLaughlin advised that since February's Partnership meeting, Valerie Maxwell and herself have taken forward the CYP Participation Network and have successfully established connections with a number of groups of children and young people, and have also undertaken some consultation work with them. Consultations will continue over the next year in regards to priority areas as set out within the 2021-24 Children &amp; Young People's Plan and recognition certificates will be given to the children and young people for their contribution.</p> <p>A considerable amount of work undertaken to date by the CYP Participation Network was noted, which includes:</p> <ul style="list-style-type: none"> <li>• Assisting HSC Mental Health Leads with the production of guidance for CAMHS on the right to complain by facilitating workshops with the Children Law Centre Youth Forum;</li> <li>• Vaccination survey on behalf of PHA re challenges and barriers around the uptake of the Covid-19 vaccination;</li> <li>• Designing of a wallet card to promote CYPSP's Youth Wellness Web;</li> <li>• Joined the Project Boards of Antrim &amp; Newtownabbey, Causeway Coast &amp; Glens, Mid &amp; East Antrim and Fermanagh &amp; Omagh EA Youth Voice Groups.</li> </ul>	
6.	DE Update on Children & Young People's	<p>Paul Brush provided a brief update in relation to the Children &amp; Young People's Strategy (CYPS) and noted the following key milestones:</p> <ul style="list-style-type: none"> <li>• CYPS approved by the Executive in December 2020 and published January 2021.</li> <li>• Public consultation on the 3 year Delivery Plan opened January 2022 and closed</li> </ul>	

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	Strategy	<p>March 2022. 40 responses were submitted which are currently being reviewed and a report will be produced;</p> <ul style="list-style-type: none"> <li>• There is a requirement for a report on the operation of the Children's Service's Operation Act (Act) to be produced 18 months after the CYPS was agreed by the Executive – this report is due by June 2022 and will include details on how the Act is operating, successes, good news stories and areas where more work is required/improvement is needed. DE has written to Children's Authorities asking for evidence to include in the report;</li> <li>• June 2022 report will be used as baseline for the development of medium/long term monitoring.</li> </ul> <p>Maxine Gibson noted the importance of the Partnership contributing to and featuring in the June report on the back of the considerable amount of work that has been undertaken to align the NI Children &amp; Young People's Plan to the CYPS and the associated outcomes.</p>	
7.	EA Update - SEND	<p>Una Turbitt provided a brief update on the progression of EA's SEND Strategic Development Programme and noted that to date only £6.1M of the full £12.2M has been set aside by the Education Minister and due to the change in approach, the outline business case needs to be resubmitted.</p> <p>In the interim, while waiting for full funding to be awarded, work has continued and in the following key areas:</p> <ul style="list-style-type: none"> <li>• Statutory assessment improvement work to address delays with SEN's statements – significant progress has been made with HSC to reduce delay of information and an online referral system for parents and schools seeking a statutory assessment has been set up.</li> <li>• School placements – significant piece of work and an EA priority.</li> <li>• ETI inspection underway;</li> <li>• Review of suspensions and expulsions.</li> </ul>	

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		A CYPSP SEN Task & Finish Group has been established to strengthen links between the Special Educational Needs Transformation agenda including the Education Authority Strategic Development Programme (EA SEND SDP) and Dept of Education's New SEN Framework, and the CYPSP Voluntary, Community Youth Sector partners as well as those with lived experience, to ensure these perspectives are integrated in the development of SEN policy and services.	
8.	Impact of Disruption to Education on Children & Young People's Wellbeing – Scoping Activity (obo NAOG)	<p>Kori McLaughlin provided a brief summary around a piece of work commissioned by the Northern Area Outcomes Group (NAOG) School Disputation Task and Finish Group, which looked at how school disruption during Covid-19 impacted on children and young people's wellbeing. Finding from this piece of work will inform action planning in the NAOG.</p> <p>Partners welcomed the report with the following noted:</p> <ul style="list-style-type: none"> <li>• The importance of the report referencing the distinction in the challenges that children with a disability faced. Celine McStravick agreed to share NCB's report which highlights the challenges faced by parents and children with a disability.</li> <li>• The need to ensure that the report is balanced and findings are included to capture the positive impacts that have been reported by a number of children and young people.</li> <li>• Consideration will be given to the roll out of this piece of work regionally.</li> </ul>	
9.	Guidance on the Development of Fixed Play Spaces Update	<p>Alix Crawford updated members on the progress of the development of guidance for fixed play spaces in NI, noting:</p> <ul style="list-style-type: none"> <li>• Publication of the 'Let Me Play' Study – NI based research study, focussing on exclusion in play parks (<a href="#">Paper 4a</a>);</li> <li>• NI Study has been endorsed at UK level by UK Play Safety Forum and the Children's Play Policy Forum and UK Statement released and case studies (<a href="#">Paper 4b</a> &amp; <a href="#">Paper 4c</a>);</li> </ul>	

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	<ul style="list-style-type: none"> <li>Focus is now on the development of guidance.</li> </ul>	
10. Outcomes Groups Updates	<p>Outcomes Groups (OGs) achievements and issues / challenges since the last meeting were noted as per the update report (<a href="#">Paper 5</a>) and OG Chairs/Reps present, provided a brief verbal update highlighting key pieces of work.</p> <p><b>NAOG (Maura Dargan)</b></p> <ul style="list-style-type: none"> <li>School Disruption and established and working well.</li> <li>MHEWB Task &amp; Finish Group in partnership with the NHSCT Mental Health Strategic Group, hosting 'Contributing to Developing Happy, Healthy Children and Young People' Conference in June.</li> <li>Good involvement and engagement with LPGs and high level of attendance at meetings</li> <li>NHSCT have developed of suite of Autism Podcasts which are available on all media platforms. <ul style="list-style-type: none"> <li><a href="#">Child and Adolescent Mental Health Service (CAMHS) - Northern Health and Social Care Trust (hscni.net)</a></li> <li><a href="#">Paediatric ASD Services - Northern Health and Social Care Trust (hscni.net)</a></li> <li><a href="#">Youth Mental Health with the Northern Trust on Apple Podcasts</a></li> <li><a href="#">Exploring ASD with the Northern Trust on Apple Podcasts</a></li> </ul> </li> <li>Pressure - Increased referrals through FSHs with poverty impacting significantly</li> </ul> <p><b>SEAOG (Linda Vladeanu on behalf of Barbara Campbell)</b></p> <ul style="list-style-type: none"> <li>Capacity and demand for family support services and services for children with additional needs remain an issue.</li> <li>Increased staff absence – minimal impact on service</li> <li>Poverty impacting significantly on families within South Eastern Area.</li> <li>Outcomes Group workshop scheduled for later in month to work on the action plan.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• SET Outdoors initiative - aimed to improve children's health &amp; wellbeing via engagement in purposeful outdoor nature based and /or animal facilities activates/therapy.</li> </ul> <p><b>SAOG (Colm McCafferty)</b></p> <ul style="list-style-type: none"> <li>• Increasing demand on FSHs and additional pressures envisaged when Ukrainian families arrive into NI.</li> <li>• Migrant Minority Ethnic Needs Assessment and Our Journey Through Disability are two areas where SAOG are wholly committed to action and these remain live on SAOG meeting agendas.</li> <li>• Task &amp; Finish Groups are established and working well.</li> </ul> <p><b>WAOG (Una Casey on behalf of Tom Cassidy)</b></p> <ul style="list-style-type: none"> <li>• 2021/22 funding distributed through 6 LPGs - including food/fuel vouchers, crockpots and cooking programmes.</li> <li>• Task and Finish Groups currently writing proposals for in year funding but have encountered an issue due to BSO's suspension of social care tendering at this time. Therefore different approaches are being considered at this time.</li> <li>• Difficulty in Omagh and Fermanagh in relation to the food/fuel support funding due to lack of infrastructure.</li> </ul>	
11. Ukrainian Support	<p>Discussion took place around ongoing support available for Ukraine:</p> <ul style="list-style-type: none"> <li>• Overall responsibility sits within the Executive Office and a number of multi-agency groups have been established.</li> <li>• New 'Ukraine Advice' section on <a href="#">CYPSP Translation Hub</a>. All other information on the Translation Hub can be translated into Ukrainian/Russian, plus many more languages.</li> <li>• Scoping exercise has been undertaken with Family Support Hubs to establish how prepared/ready they are and any concerns around the potential influx once families become settled. Concerns include: the language barrier; long waiting lists that</li> </ul>	

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	<p>currently exist; services already under pressure.</p> <ul style="list-style-type: none"> <li>• Difficulty sourcing translation services.</li> <li>• Aid Memoir has been drafted to ensure clarity re the role of Family Support Hubs.</li> <li>• A number of Ukrainian's entering ROI will likely end up in the NI system due to the soft border, although current stats are indicating that many are using NI as a crossing to mainland UK.</li> <li>• Potential opening of new Assistance Centres in Mid-Ulster, Dungannon, Coleraine, Derry. Assistance centres are support by DfC should be the first port of call for information/advice/support for hosts and arriving Ukrainian families.</li> <li>• Barnardo's are involved in home screening visits with potential hosts assessing suitability and completing Access NI checks on hosts family.</li> <li>• Unaccompanied / separated Ukrainian young people (under 18) arriving in NI are entitled to a referral to the Independent Guardian Service, in line with any unaccompanied / separated young person.</li> </ul>	
12. Migrant Minority Ethnic Needs Assessment – Proposal & Endorsement	<p>Valerie Maxwell provided a brief presentation on the findings from the Migrant Minority Ethnic Families Needs Assessment (<a href="#">Paper 6</a>) undertaken in the Southern Area and encouraged Partners to look at the Assessment Report in more detail.</p> <p>Next steps agreed:</p> <ul style="list-style-type: none"> <li>• Partnership endorsement of the needs assessment – inclusion within CYPSP and Agency Action Plans;</li> <li>• Take account of recommendations from the other needs assessments in Lisburn and Belfast and explore gaps and next steps across all Outcomes Groups areas;</li> <li>• Collaborate with PHA Regional Ethnic Minority and Migrant Advisory Group.</li> </ul> <p>Comments noted:</p> <ul style="list-style-type: none"> <li>• Challenge of keeping the needs assessment up-to-date and stats relevant due to the current pace of change.</li> <li>• How do we make links been the Southern Area Needs Assessment and wider NI</li> </ul>	

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		integration work? – Need to ensure the fully developed TEO Refugee Integration Strategy has a focus on the needs of children and young people as focus was lacking in the Draft Strategy which was out for consultation before Christmas.	
13.	Family Support Hubs	<p>Bronwyn Campbell provided an update on the work of the Family Support Hubs (FSHs) and noted the significant pressures they currently experiencing – 8000+ referrals in both 2020/21 and 2021/22. Other challenges noted included the increasing waiting times/lists for services that Hubs refer to and also staffing pressures.</p> <p>A Celebration Event for FSH Co-coordinators is currently being arranged for end of June, to acknowledge the work of the Hubs over the last two years during Covid.</p> <p>Action Learning Sets (ALS) Update:</p> <ul style="list-style-type: none"> <li>• 3 areas identified for the ALS: 1) Developing cultural confidence and reach to BAME families; 2) Strengthening outcomes for children and families; 3) Improving partnership working to support FSHs to deliver effective early intervention support.</li> <li>• ALS will be completed by end June and a report will be produced by SCIE.</li> </ul> <p>CYPSP Information Team providing training sessions on the CYPSP Translation Hub to assist FSH Co-ordinators in utilising the resource.</p> <p>FSH Co-ordinators Collective – newly established group to provide a forum to share learning / ideas.</p>	
14.	Locality Planning Update	Una Casey updated Partners in regard to Locality Planning and advised that the Review of Locality Planning has commenced. Funding / staffing arrangements, role / function / outcome of Locality Planning Groups (LPGs), connectivity to wider CYPSP process and linkages to structures, identification of gaps and areas for development will all form part of the review.	

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		<p>LPG report for period Jan-May 2022 was noted (<a href="#">Paper 8</a>):</p> <ul style="list-style-type: none"> <li>• Poverty reported as the biggest issue across the region at this time. Other issues include; lack of mentoring services and emotional support for young people who don't meet CAMHS threshold, Autism waiting lists, emotional behaviour support for pre-school and primary school aged children, online safety concerns.</li> <li>• Achievements – full cohort of Locality Planning Co-ordinators in post, development of uniform recycling toolkit in Mid-Ulster area, increase on LPG membership, further rollout of PANTS campaign.</li> </ul>	
15.	AOB	<p><b>2021/22 Annual Report</b> Maxine Gibson advised that drafting of the 2021/22 Annual Report has commenced and the CSP Team are aiming for end June / beginning July as a completion date.</p> <p><b>LAC Strategy</b> Maxine Gibson informed the Partnership that she had been contacted by the LAC Strategy Implementation Team to ascertain how they can link with CYPSP and how CYPSP can input into the Strategy entitled 'A Life Disserved'. Maxine noted the Community Planning reference within the Strategy and her agreement to setting up a meeting with Community Planning reps to look at taking work forward.</p> <p>An additional ask of CYPSP was also noted and Maxine Gibson and Aidan Dawson agreed to pick up the matter offline.</p>	<p>4 - Aidan Dawson / Maxine Gibson to discuss LAC Strategy Implementation Team request and update Partnership on decision, and also consider inviting rep to August Partnership Meeting</p>
16.	Date of Next Meeting	<p>23 August 2022, 9.30am-1.30pm, Dunsilly Hotel, Antrim (light lunch provided) Prof Ray Jones/Children's Services Review Panel will be invited to attend</p>	<p>5 - Members to note date</p>

## APPENDIX 1 - ACTION LOG

	<b>Action</b>	<b>Update on Progress (5/5/22)</b>	<b>Status (5/5/22)</b>
1.	Update to be sought from Shane Devlin on the progress of outstanding actions – Maxine Gibson/Sharon McMinn <ul style="list-style-type: none"> <li>• Chair to write to statutory organisations reaffirming commitment to CYPSP / identifying CYPSP as a vehicle to facilitate recovery plans going forward.</li> <li>• Chair to write to Chief Executives of statutory agencies re discussion around funding of 0.5wte CSP Information Officer.</li> </ul>	Update sought from outgoing Chair – correspondence has not been issued.  Due to new Charing arrangements it was agreed that this action will be parked and revisited in due course.	Ongoing
2.	SCIE Review Report to be submitted to the Review Team for Children's Services – Maxine Gibson/Bronwyn Campbell. Ongoing -	CYPSP Chair is writing to Prof Ray Jones (Chair of Children's Services Review Panel) inviting to next Partnership meeting (Aug). Along with the SCIE Review Report, the CYPSP 2020/21 Annual Report and the 2021/24 NI Children & Young People's Plan will also be shared with the Review Panel for information.	Ongoing
3.	Action Plan based on report recommendations will be produced and shared at the next meeting – Bronwyn Campbell	Action Plan will be drawn up following the completion of the Action Learning Sets/Workshops. These are due finish in June 2022.	Ongoing
4.	Meeting to explore potential Partnership approaches to capacity/workforce challenges to be arranged – Maxine Gibson/Sharon McMinn	Small group including Trust and vol/com reps met on 27 April. Proposal for a Regional Workshop in June, to look specifically at a collaborative response to the workforce issues.	Complete
5.	Review of Children's Services to becomes standing item on the agenda – Sharon McMinn	Added as a standing item to agenda.	Complete
6.	Partners to forward nominations for the Offending Subgroup to Sharon McMinn	First meeting of re-instated Offending Subgroup is scheduled for 16/5/22	Complete
7.	Deirdre Ward to share promotional poster via Sharon McMinn for onward dissemination/promotion via social media.	Poster circulated to Partners on 4/2/22.	Complete